

ANNUAL PROCUREMENT PLAN FOR 2012

For Common-Use Supplies and Equipment

Department/Bureau/Office : CITY GOVERNMENT OF MALOLOS
 Region : III
 Address : CITY OF MALOLOS, BULACAN

Contact Person :
 Position :
 E-Mail :
 Telephone/Mobile Nos.

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
A.	COMMON OFFICE SUPPLIES																
1	Adding Machine Ribbon	piece	4	4	4	4	4	4	4	4	3	3	3	3	44	50.00	2,200.00
2	Adding Tape	piece	42	42	42	42	42	42	42	42	41	41	41	41	500	95.00	47,500.00
3	Art Paper	ream	1						1						2	150.00	300.00
4	Ballpen (ordinary)	box	16	16	16	15	15	15	15	15	15	15	15	15	183	350.00	64,050.00
5	Ballpen (Pilot-black)	box	31	31	31	31	31	31	31	31	31	30	30	30	369	276.00	101,844.00
6	Ballpen (Pilot-blue)	box	10	10	10	10	10	10	10	9	9	9	9	9	115	276.00	31,740.00
7	Ballpen (Pilot-red)	box	10	10	10	10	10	10	10	9	9	9	9	9	115	276.00	31,740.00
8	Ballpen (Uni Pin Finline)	pcs	5	5	5	5	5	5	5	5	5	5	5	5	60	59.00	3,540.00
9	Battery (AA) -Energizer	piece	50	50	50	50	50	50	50	50	50	49	49	49	597	79.00	47,163.00
10	Battery (AAA) - Energizer	piece	13	13	13	13	12	12	12	12	12	12	12	12	148	60.00	8,880.00
11	Battery, rechargeable (sanyo 1.2v)	piece	1						1						2	390.00	780.00
12	Battery, rechargeable (9V)	piece	1		1		1		1		1		1		6	450.00	2,700.00
13	Battery, rechargeable (AA)	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	650.00	7,800.00
14	Battery Charger (AA- 4 battery capacity)	piece	1			1			1			1			4	600.00	2,400.00
15	Blank Tape (c90)	piece	30	30	30	30	30	30	30	30	29	29	29	29	356	45.00	16,020.00
16	Bond Paper A4 short	ream	1	1	1	1	1	1	1	1	1	1	1	1	12	200.00	2,400.00
17	Bond Paper Sub 16 (long)	ream	12	12	12	12	12	12	12	12	11	11	11	11	140	190.00	26,660.00
18	Bond Paper Sub 16 (short)	ream	12	12	12	12	12	12	12	12	11	11	11	11	140	175.00	24,500.00
19	Bond Paper Sub 20 (long)	ream	202	202	202	201	201	201	201	201	201	201	201	201	2,415	240.00	507,150.00
20	Bond Paper Sub 20 (short)	ream	193	193	193	193	193	193	193	193	193	193	192	192	2,314	210.00	451,230.00

	Items & Specifications	Unit of	QUANTITY REQUIREMENT													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
21	Bond Paper Sub 24 (long)	ream	16	16	16	16	16	15	15	15	15	15	15	15	185	230.00	42,550.00
22	Bond Paper Sub 24 (short)	ream	9	9	9	9	9	9	9	9	9	8	8	8	105	210.00	22,050.00
23	Brochures/coffee book	piece	1												1	60,000.00	60,000.00
24	Brown Envelope (long)	piece	658	657	657	657	657	657	657	657	657	657	657	657	7,885	5.00	39,425.00
25	Brown Envelope (short)	piece	499	499	499	499	498	498	498	498	498	498	498	498	5,980	4.75	28,405.00
26	Calculator (big)	piece	11	11	11	11	11	11	11	11	11	11	11	10	131	238.00	31,178.00
27	Carbon Paper (long)	piece	8	8	8	8	8	8	8	8	8	7	7	7	93	720.00	66,960.00
28	Carbon Paper (short)	box	1		1		1		1			1			5	650.00	3,250.00
29	Cartolina (assorted colors)	piece	8	8	8	8	8	8	7	7	7	7	7	7	90	15.00	1,350.00
30	CD RW	piece	32	32	32	32	32	32	32	32	31	31	31	31	380	15.00	5,700.00
31	CDR with casing	piece	3	3	3	3	3	3	2	2	2	2	2	2	30	65.00	1,950.00
32	Clearbook (long)	piece	3	3	3	3	3	3	3	3	3	3	2	2	34	120.00	4,080.00
33	Clipboard (long)	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	59.00	708.00
34	Coffee (3 in 1)	box	28	27	27	27	27	27	27	27	27	27	27	27	325	45.00	14,625.00
35	Color Pen	set	1				1				1				3	36.00	108.00
36	Columnar Notebook (3 columns)	piece	4	4	4	4	3	3	3	3	3	3	3	3	40	26.00	1,040.00
37	Columnar Notebook (4 columns)	piece	3	3	3	3	3	2	2	2	2	2	2	2	29	26.00	754.00
38	Columnar Notebook (5 columns)	piece	7	7	7	7	7	7	7	7	6	6	6	6	80	26.00	2,080.00
39	Columnar Notebook (6 columns)	piece	9	9	9	9	8	8	8	8	8	8	8	8	100	26.00	2,600.00
40	Columnar Notebook (8 columns)	piece	5	5	5	5	5	5	5	5	5	5	5	5	60	26.00	1,560.00
41	Columnar Notebook (12 columns)	piece	5	5	5	5	5	5	5	5	5	5	5	4	59	32.00	1,888.00
42	Columnar Notebook (25 columns)	piece	4	4	4	4	3	3	3	3	3	3	3	3	40	36.00	1,440.00
43	Continuous Form 2ply 11x9.5	box	2	2	2	2	2	2	2	2	1	1	1	1	20	950.00	19,000.00
44	Continuous Form (sub 20 2ply) 11x8	box	13	13	13	13	13	13	12	12	12	12	12	12	150	900.00	135,000.00
45	Continuous Form (sub 20 3ply) 11x14	box	9	9	9	9	8	8	8	8	8	8	8	8	100	1,600.00	160,000.00
46	Cork Board 1/4 size	piece	2												2	167.00	334.00
47	Cork Board 24"x24"	piece	2												2	291.00	582.00
48	Cork Board 2x3'	piece	1												1	700.00	700.00
49	Cork Board 48"x32"	piece	5												5	900.00	4,500.00
50	Correction Fluid (Liquid Paper)	piece	50	50	50	50	50	50	50	50	50	49	49	49	597	34.00	20,298.00

	Items & Specifications	Unit of	QUANTITY REQUIREMENT													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
51	Correction Tape	piece	57	57	57	56	56	56	56	56	56	56	56	56	675	34.00	22,950.00
52	Correction Tape (refill)	piece	7	7	7	7	7	7	7	7	7	7	6	6	82	38.00	3,116.00
53	Correction Tape (refillable)	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	78.00	1,560.00
54	Cutter (big)	piece	7	7	7	6	6	6	6	6	6	6	6	6	75	118.00	8,850.00
55	Cutter (small)	piece	2	2	2	2	2	2	1	1	1	1	1	1	18	55.00	990.00
56	Cutter Blade (big)	piece	7	7	7	6	6	6	6	6	6	6	6	6	75	18.00	1,350.00
57	Cutter Blade (small)	piece	3				3				3				9	10.00	90.00
58	Dater	piece	3				3				3				9	120.00	1,080.00
59	Diskette, Maxell 2hd	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	15.00	750.00
60	Double Adhesive Tape (1")	piece	19	19	18	18	18	18	18	18	18	18	18	18	218	61.00	13,298.00
61	Double/Binder Clip	piece	6	6	6	6	6	6	6	6	6	6	5	5	70	120.00	8,400.00
62	DVDR with casing	piece	32	32	32	32	32	32	32	32	31	31	31	31	380	75.00	28,500.00
63	Envelope (expandable-long)	piece	88	88	88	88	88	87	87	87	87	87	87	87	1,049	29.00	30,421.00
64	Envelope (expandable-short)	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	26.00	520.00
65	Eraser (Staedler) small	piece	14	14	13	13	13	13	13	13	13	13	13	13	158	10.00	1,580.00
66	Expander (Envelope-type Plastic)	piece	2	2	2	1	1	1	1	1	1	1	1	1	15	150.00	2,250.00
67	Fastener (plastic)	box	34	34	34	34	33	33	33	33	33	33	33	33	400	37.00	14,800.00
68	Fax Paper	piece	7	7	7	7	7	7	7	7	7	7	7	6	83	80.00	6,640.00
69	File Box	piece	59	59	58	58	58	58	58	58	58	58	58	58	698	150.00	104,700.00
70	File Case - Plastic (long)	piece	1			1			1			1			4	94.00	376.00
71	File Case - Plastic (short)	piece	1			1			1			1			4	85.00	340.00
72	Filing Folder	piece	17	17	17	17	17	17	17	17	16	16	16	16	200	110.00	22,000.00
73	Filing Rack	piece	7	7	7	7	7	7	7	7	7	7	6	6	82	400.00	32,800.00
74	Folded Back Clip	piece	3	3	3	3	3	3	2	2	2	2	2	2	30	21.00	630.00
75	Folder (expandable-long)	piece	137	137	137	137	137	137	137	137	136	136	136	136	1,640	22.00	36,080.00
76	Folder (expandable-short)	piece	11	11	11	11	11	11	11	11	11	11	10	10	130	17.00	2,210.00
77	Folder (long)	piece	719	719	719	719	718	718	718	718	718	718	718	718	8,620	5.50	47,410.00
78	Folder (short)	piece	475	475	475	475	475	475	475	475	475	475	475	475	5,700	5.00	28,500.00
79	Folder Organizer	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	120.00	2,400.00
80	Folder w/ Plastic (long)	piece	125	125	125	125	125	125	125	125	125	125	125	125	1,500	17.00	25,500.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
81	Folder w/ Plastic (short)	piece	121	121	121	121	121	121	121	121	121	121	120	120	1,450	15.00	21,750.00
82	Gift Wrapper	piece	7	7	7	7	7	7	7	7	6	6	6	6	80	10.00	800.00
83	Glass Cleaner	piece	1												1	600.00	600.00
84	Glue	bottle	19	19	19	19	18	18	18	18	18	18	18	18	220	55.00	12,100.00
85	Gun Tacker	piece	1												1	490.00	490.00
86	Gun Tacker wire	piece	2	2	2	2	2	2	2	2	2	2	2	2	24	225.00	5,400.00
87	In & Out Tray	piece	1				1				1				3	300.00	900.00
88	Index Box	piece	1		1		1		1		1				5	60.00	300.00
89	Index card	piece	500	500	500	500	500	500	500	500	500	500	500	500	6,000	2.50	15,000.00
90	Laid Paper	piece	84	84	84	84	83	83	83	83	83	83	83	83	1,000	2.50	2,500.00
91	Logbook 300 pages	piece	20	19	19	19	19	19	19	19	19	19	19	19	229	165.00	37,785.00
92	Logbook 500 pages	piece	50	50	50	49	49	49	49	49	49	49	49	49	591	187.00	110,517.00
93	Magazine File Holder (small)	piece	10	10	10	10	10	10	10	10	10	10	10	10	120	90.00	10,800.00
94	Mailing Envelope (long-White)	box	3	3	3	3	3	3	3	3	3	3	3	2	35	299.00	10,465.00
95	Mailing Envelope (short-White)	box	2	2	2	2	2	1	1	1	1	1	1	1	17	250.00	4,250.00
96	Manila paper	piece	7	7	7	7	7	7	7	7	6	6	6	6	80	2.50	200.00
97	Masking Tape 1"	piece	24	23	23	23	23	23	23	23	23	23	23	23	277	41.00	11,357.00
98	Masking Tape 2"	piece	7	6	6	6	6	6	6	6	6	6	6	6	73	61.00	4,453.00
99	Memory Card for Digicam	piece	1			1			1			1			4	500.00	2,000.00
100	Mini DV	piece	13	13	13	13	13	13	12	12	12	12	12	12	150	135.00	20,250.00
101	Multi Card reader	piece	1												1	300.00	300.00
102	MyGel Pen	box	4	4	4	4	4	4	4	4	4	4	3	3	46	340.00	15,640.00
103	Note Pad (stick-on)	pad	13	13	13	13	13	13	13	13	13	13	12	12	154	32.00	4,928.00
104	Notebook, Hardbound 100 pages	piece	1			1			1			1			4	30.00	120.00
105	Packaging Tape 2"	piece	16	16	16	15	15	15	15	15	15	15	15	15	183	61.00	11,163.00
106	Paper Clips	box	22	22	22	22	22	22	22	22	22	22	22	22	264	28.25	7,458.00
107	Parchment Paper (white 8"x11.5)	pack	17	17	17	17	17	17	17	17	17	17	17	17	204	22.00	4,488.00
108	Paste	piece	5	5	5	5	4	4	4	4	4	4	4	4	52	29.00	1,508.00
109	Pencil (Mongol)	box	31	31	31	31	31	31	31	31	31	31	31	31	372	65.00	24,180.00
110	Pencil Lead (Staedler .50)	box	1												1	160.00	160.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
111	Pencil Sharpener (Rotating, big)	piece	4	4	4	4	3	3	3	3	3	3	3	3	40	279.00	11,160.00
112	Pentel Pen (broad)	piece	24	24	24	23	23	23	23	23	23	23	23	23	279	39.00	10,881.00
113	Pentel Pen (pointed)	piece	127	127	127	127	127	127	127	126	126	126	126	126	1,519	39.00	59,241.00
114	Pentel Pen Ink	piece	6	6	5	5	5	5	5	5	5	5	5	5	62	124.00	7,688.00
115	Photo Paper 8"x10"	pack	2	2	2	2	2	2	1	1	1	1	1	1	18	30.00	540.00
116	Photo Paper A4	pack	1						1						2	325.00	650.00
117	Planner	piece	1												1	500.00	500.00
118	Plastic Cover	yard	3	3	3	3	3	3	3	3	2	2	2	2	32	15.00	480.00
119	Plastic Envelope (Long)	pack	9	9	9	9	8	8	8	8	8	8	8	8	100	12.50	1,250.00
120	Plastic Envelope (short)	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	12.00	600.00
121	Puncher (Heavy Duty)	piece	6	6	5	5	5	5	5	5	5	5	5	5	62	165.00	10,230.00
122	Push Pins	piece	12	12	12	11	11	11	11	11	11	11	11	11	135	25.00	3,375.00
123	Reflectorized sticker	piece	17	17	17	17	17	17	17	17	16	16	16	16	200	65.00	13,000.00
124	Rubber Band (big)	box	7	7	7	7	7	7	7	7	7	7	6	6	82	179.00	14,678.00
125	Rubber Stamp	piece	5												5	70.00	350.00
126	Ruler (Plastic)	piece	11	11	11	11	11	11	10	10	10	10	10	10	126	25.50	3,212.00
127	Ruler (Steel)	piece	1						1						2	54.00	108.00
128	Scientific Calculator	piece	1			1			1			1			4	550.00	2,200.00
129	Scissor (big)	piece	16	15	15	15	15	15	15	15	15	15	15	15	181	53.00	9,593.00
130	Scotch Tape (1 inch)	piece	41	41	41	41	41	41	40	40	40	40	40	40	486	41.00	19,926.00
131	Scriber (Staedler)	set	2												2	1,700.00	3,400.00
132	Signpen (Pilot Hi-Techpoint V10 Grip)	box	5	5	5	5	5	4	4	4	4	4	4	4	53	545.00	28,885.00
133	Signpen (V5 Pilot)	box	31	30	30	30	30	30	30	30	30	30	30	30	361	545.00	196,745.00
134	Signpen (V7 Pilot)	box	10	10	10	10	10	10	9	9	9	9	9	9	114	545.00	62,130.00
135	Signpen G-Tech	box	3	3	3	3	3	3	3	3	3	2	2	2	33	450.00	14,850.00
136	Specialty Board	pack	13	13	13	13	13	13	12	12	12	12	12	12	150	42.00	6,300.00
137	Specialty Paper	pack	5	5	4	4	4	4	4	4	4	4	4	4	50	22.00	1,100.00
138	Stabilo Pen	piece	41	41	41	41	41	40	40	40	40	40	40	40	485	38.00	18,430.00
139	Stamp Pad	piece	12	12	12	12	12	12	11	11	11	11	11	11	138	68.00	9,384.00
140	Stamp Pad Ink	bottle	18	18	18	18	18	18	17	17	17	17	17	17	210	38.00	7,980.00

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141	Staple Wire	box	56	56	56	56	56	56	56	55	55	55	55	55	667	48.50	32,349.50
142	Staple wire for heavy duty stapler	box	1			1			1			1			4	130.00	520.00
143	Stapler , heavy duty	piece	1												1	1,300.00	1,300.00
144	Stapler with Staple Wire remover	piece	21	21	21	20	20	20	20	20	20	20	20	20	243	265.00	64,395.00
145	Straw	roll	1	1	1	1	1	1	1	1	1	1	1	1	12	120.00	1,440.00
146	Styro Cup	piece	150	150	150	150	150	150	150	150	150	150	150	150	1,800	0.50	900.00
147	Tape Dispenser	piece	2	2	2	2	2	2	2	2	2	2	1	1	22	115.00	2,530.00
148	Technical Pen (staedler 1.0))	piece	1												1	553.00	553.00
149	Technical Pen (staedler .30)	piece	1												1	583.00	583.00
150	Telephone Cleaner (antibacterial Wipes)	pack	3	3	3	3	3	3	3	3	2	2	2	2	32	50.00	1,600.00
151	Tracing Paper 60/65 gsm 42x20 yds	roll	1												1	945.00	945.00
152	Typewriter Ribbon	piece	7	7	7	6	6	6	6	6	6	6	6	6	75	29.00	2,175.00
153	USB Flash Drive Disk (12gb)	piece	1			1			1			1			4	1,400.00	5,600.00
154	USB Flash Drive Disk (16gb)	piece	2	2	2	2	1	1	1	1	1	1	1	1	16	1,800.00	28,800.00
155	USB Flash Drive Disk (4gb)	piece	5	5	5	5	5	5	5	5	5	5	5	5	60	600.00	2,400.00
156	USB Flash Drive Disk (8gb)	piece	5	5	5	5	5	5	4	4	4	4	4	4	54	1,200.00	48,600.00
157	Whiteboard 1/4 size	piece	1												1	220.00	220.00
158	Whiteboard 29"x32"	piece	11												11	1,200.00	13,200.00
159	Whiteboard 2x3'	piece	1												1	900.00	900.00
160	Whiteboard Eraser	piece	3	3	2	2	2	2	2	2	2	2	2	2	26	55.00	1,534.00
161	Whiteboard Marker	piece	69	69	69	69	69	68	68	68	68	68	68	68	821	59.00	48,439.00
162	Window Washer	piece	2	2	1	1	1	1	1	1	1	1	1	1	14	900.00	12,600.00
163	Yellow Pad	pad	49	49	49	49	48	48	48	48	48	48	48	48	580	33.00	19,140.00
B.	COMMON COMPUTER/PHOTOCOPIER SUPPLIES																
1	Computer Ink, Canon No. 40 colored	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	990.00	11,880.00
2	Computer Ink, Canon No. 41 black	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	900.00	10,800.00
3	Computer Ink, Cartridge No. 703 black	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	850.00	38,250.00
4	Computer Ink, Cartridge No. 703 colored	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	850.00	38,250.00
5	Computer Ink, Cartridge No. 704 black	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	950.00	42,750.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
6	Computer Ink, Cartridge No. 704 colored	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	950.00	42,750.00
7	Computer Ink, Deskjet 3745 No. 27 black	piece	3				3				3				9	910.00	8,190.00
8	Computer Ink, Deskjet 3745 No. 28 colored	piece	3				3				3				9	1,050.00	9,450.00
9	Computer Ink, Epson 73N Black	piece	3	2	2	2	2	2	2	2	2	2	2	2	25	600.00	15,000.00
10	Computer Ink, Epson 73N Cyan	piece	3	2	2	2	2	2	2	2	2	2	2	2	25	600.00	15,000.00
11	Computer Ink, Epson 73N Magenta	piece	3	2	2	2	2	2	2	2	2	2	2	2	25	600.00	15,000.00
12	Computer Ink, Epson 73N Yellow	piece	3	2	2	2	2	2	2	2	2	2	2	2	25	600.00	15,000.00
13	Computer Ink, Epson CX 5500 T0733	set	1		1		1		1		1		1		6	2,716.00	16,296.00
14	Computer Ink, HP deskjet 840C	piece	1			1			1			1			4	1,480.00	5,920.00
15	Computer Ink, HP Deskjet D2360 No. 21	piece	6	6	6	6	6	6	6	6	6	6	6	6	72	900.00	64,800.00
16	Computer Ink, HP Deskjet D2360 No. 22	piece	6	6	6	6	6	6	6	6	6	6	6	6	72	770.00	55,440.00
17	Computer Ink, HP Deskjet D2660 black	piece	2	2	2	2	2	2	2	2	2	2	2	1	23	700.00	16,100.00
18	Computer Ink, HP Deskjet D2660 colored	piece	2	2	2	2	2	2	2	2	2	2	2	1	23	740.00	17,020.00
19	Computer Ink, HP Inkjet No. 21 black	piece	9	9	9	9	9	9	9	9	9	8	8	8	105	1,100.00	115,500.00
20	Computer Ink, HP Inkjet No. 22 colored	piece	9	9	9	9	9	9	8	8	8	8	8	8	102	1,200.00	122,400.00
21	Computer Ink, HP Inkjet No. 56 black	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	900.00	10,800.00
22	Computer Ink, HP Inkjet No. 57 colored	piece	4	3	3	3	3	3	3	3	3	3	3	3	37	1,000.00	37,000.00
23	Computer Ink, HP Laserjet 2300L-2300	piece	1			1			1			1			4	1,200.00	4,800.00
24	Computer Ink, HP No. 15	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	1,750.00	35,000.00
25	Computer Ink, HP No. 17	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	1,950.00	39,000.00
26	Computer Ink, Hp No. 60 black	piece	36	36	36	36	36	36	36	36	35	35	35	35	428	1,100.00	470,800.00
27	Computer Ink, Hp No. 60 colored	piece	26	26	26	26	26	26	26	26	25	25	25	25	308	1,300.00	400,400.00
28	Computer Ink, HP Officejet Pro K8600 No.21	piece	5	5	5	5	4	4	4	4	4	4	4	4	52	2,150.00	111,800.00
29	Computer Ink, HP Officejet Pro K8600 No.22	piece	5	5	5	5	4	4	4	4	4	4	4	4	52	950.00	49,400.00
30	Computer Ink, HP1010-12A (black)	piece	1		1		1		1		1		1		6	355.00	2,130.00
31	Computer Ink, HP2300 No. 21 (black)	piece	3	3	3	3	3	3	3	3	3	3	2	2	34	850.00	28,900.00
32	Computer Ink, HP2300 No. 22 (colored)	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	900.00	10,800.00
33	Computer Ink, K8600 No. 18 (black)	piece	3	3	3	3	2	2	2	2	2	2	2	2	28	1,200.00	33,600.00
34	Computer Ink, K8600 No. 18 (cyan)	piece	2	2	2	2	2	2	1	1	1	1	1	1	18	1,200.00	21,600.00
35	Computer Ink, K8600 No. 18 (magenta)	piece	2	2	2	2	2	2	1	1	1	1	1	1	18	1,200.00	21,600.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
36	Computer Ink, K8600 No. 18 (yellow)	piece	2	2	2	2	2	2	1	1	1	1	1	1	18	1,200.00	21,600.00
37	Computer Ink, Lexmark No. 19 (colored)	piece	1		1		1		1		1		1		6	1,100.00	6,600.00
38	Computer Ink, Lexmark No. 70 (black)	piece	2		2		1		1		1		1		8	1,200.00	9,600.00
39	Computer Ink, No. 20 colored	piece	2		2		2		2		1		1		10	1,160.00	11,600.00
40	Computer Ink, No. 702 black	piece	3	3	3	3	3	3	2	2	2	2	2	2	30	950.00	28,500.00
41	Computer Ink, No. 901 - Black	piece	2	2	2	2	2	2	1	1	1	1	1	1	18	1,100.00	19,800.00
42	Computer Ink, No. 901 - Colored	piece	2	2	1	1	1	1	1	1	1	1	1	1	14	1,250.00	17,500.00
43	Computer Ink, No.58 (colored)	piece	1		1		1		1		1		1		6	1,585.00	9,510.00
44	Computer Ink, PG No. 830	piece	2	2	2	2	1	1	1	1	1	1	1	1	16	950.00	15,200.00
45	Computer Ink, PG No. 831	piece	2	2	2	2	1	1	1	1	1	1	1	1	16	1,050.00	16,800.00
46	Computer Ribbon, Epson Cartridge 8750 blk	piece	13	13	13	13	13	13	12	12	12	12	12	12	150	190.00	28,500.00
47	Computer Ribbon, LQ 300+II	piece	2	2	2	2	1	1	1	1	1	1	1	1	16	125.00	2,000.00
48	Computer Ribbon, LX300+	piece	54	54	54	54	54	54	54	54	54	53	53	53	645	125.00	80,625.00
49	Computer Ribbon, Oki Microline 791	piece	21	21	21	21	21	21	21	21	21	21	20	20	250	200.00	50,000.00
50	Computer Ribbon, Seamess Nylon (fullmark)	piece	9	9	9	9	8	8	8	8	8	8	8	8	100	125.00	12,500.00
51	Continuous Ink, Epson Stylus T10 black	piece	2	2	2	1	1	1	1	1	1	1	1	1	15	820.00	12,300.00
52	Continuous Ink, Epson Stylus T10 colored	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	780.00	35,100.00
53	Continuous Ink, T13 - Black	piece	4	4	4	4	4	4	4	4	4	3	3	3	45	660.00	29,700.00
54	Continuous Ink, T13 - Colored	piece	9	9	9	9	8	8	8	8	8	8	8	8	100	780.00	78,000.00
55	Developer Toner (TN-114)	piece	1			1			1			1			4	3,990.00	15,960.00
56	Duplicator Ink, AKINTO	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	707.00	8,484.00
57	Kodak Color Cartridge & Photo paper kit	set	1		1		1		1		1		1		6	2,716.00	16,296.00
58	Printer Ribbon, Epson 8750	piece	11	11	11	11	11	11	11	11	11	11	10	10	130	150.00	19,500.00
59	Printer Ribbon, FX2175	piece	4	4	4	4	3	3	3	3	3	3	3	3	40	380.00	15,200.00
60	Toner Cartridge, Brother Tn-2150	piece	3	3	3	3	3	3	3	3	3	2	2	2	33	2,800.00	92,400.00
61	Toner, AR203E	piece	2			2			2			2			8	3,300.00	26,400.00
63	Toner, brother DCP-7040	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	2,650.00	53,000.00
64	Toner, HP laserjet 1022	piece	1		1		1		1		1		1		6	3,480.00	20,880.00
65	Toner, KM 1620	piece	1		1		1		1		1		1		6	6,048.00	36,288.00
66	Toner, KYOCERA KM 1815	piece	4	4	4	4	3	3	3	3	3	3	3	3	40	3,200.00	128,000.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
67	Toner, Kyocera KM 2035	piece	2			2			2			2			8	3,600.00	28,800.00
68	Toner, Sharp 123E AR	piece	2			2			2			2			8	3,300.00	26,400.00
69	Toner, SHARP AR5320	piece	1		1		1		1		1		1		6	3,500.00	21,000.00
70	Toner, TK100 TM 1500	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	3,800.00	45,600.00
C. CLEANING MATERIALS																	
1	Air freshener (concentrated)	galon	4	4	4	4	4	4	4	4	4	3	3	3	45	550.00	24,750.00
2	Air Freshener (glade/lysol)	galon	17	17	17	16	16	16	16	16	16	16	16	16	195	418.00	81,510.00
3	Albatross (big)	piece	15	15	15	15	15	15	15	15	15	15	15	15	180	39.50	7,110.00
4	Alcohol	bottle	58	58	57	57	57	57	57	57	57	57	57	57	686	78.00	53,508.00
5	Bakya	pair	3	2	2	2	2	2	2	2	2	2	2	2	25	100.00	2,500.00
6	Baygon Spray	bottle	8	8	8	8	8	8	8	8	8	8	8	8	96	418.00	40,128.00
7	Broom - stick	piece	260	260	260	260	260	260	260	260	260	260	260	259	3,119	17.50	54,582.50
8	Broom - Tambo	piece	19	19	19	19	19	19	19	19	19	19	19	19	228	85.00	19,380.00
9	Brush, hard w/ handle	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	100.00	5,000.00
10	Detergent Bar - surf	piece	2	2	2	2	2	2	2	2	2	2	1	1	22	7.00	154.00
11	Detergent Powder- surf (91 g)	pack	109	109	109	109	109	109	109	109	109	109	109	109	1,308	8.75	11,445.00
12	Detergent Powder- kilo	kilo	13	13	13	13	12	12	12	12	12	12	12	12	100	65.00	6,500.00
13	Dipper (Tabo)	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	30.00	600.00
14	Dishwashing Liquid (Joy)	pack	22	22	22	22	21	21	21	21	21	21	21	21	256	10.50	2,688.00
15	Dishwashing Pad (scotch Brite)	piece	27	27	27	27	27	26	26	26	26	26	26	26	317	45.00	14,265.00
16	Doormat	piece	11	11	11	11	11	11	11	11	11	11	10	10	130	25.00	3,250.00
17	Dust pan w/ handle - plastic	piece	9	8	8	8	8	8	8	8	8	8	8	8	97	50.00	4,850.00
18	Feather duster	piece	1				1				1				3	100.00	300.00
19	Flat Shovel	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	250.00	5,000.00
20	Floormap	piece	6	6	6	6	6	6	6	6	6	6	6	6	72	218.00	15,696.00
21	Floormop head	piece	11	11	11	11	11	10	10	10	10	10	10	10	125	90.00	11,250.00
22	Floor wax -paste	can	5	5	5	5	5	5	5	5	5	5	5	5	60	450.00	27,000.00
23	Gloves (rubberized)	pair	12	12	12	12	12	12	12	12	11	11	11	11	140	150.00	21,000.00
24	Gloves (surgical)	box	1												1	250.00	250.00
25	Liquid Handsoap (safeguard)	piece	14	14	14	14	13	13	13	13	13	13	13	13	160	90.00	14,400.00

	Items & Specifications	Unit of	QUANTITY REQUIREMENT													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
26	Muriatic Acid (100ml)	bottle	12	12	12	11	11	11	11	11	11	11	11	11	135	50.50	742.50
27	Pail	piece	2	2	2	2	2	2	2	2	1	1	1	1	20	210.00	4,200.00
28	Plastic Bag	piece	25	25	25	25	25	25	25	25	25	25	25	25	300	5.00	1,500.00
29	Plastic Drum	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	600.00	30,000.00
30	Pledge, Table cleaner	bottle	6	6	6	6	6	6	6	6	6	5	5	5	69	600.00	41,400.00
31	Rags	kilo	10	10	10	10	10	10	10	10	10	10	9	9	118	40.00	4,720.00
32	Rain Coat	piece	9	9	9	9	8	8	8	8	8	8	8	8	100	400.00	40,000.00
33	Rubber Boots	pair	9	9	9	9	8	8	8	8	8	8	8	8	100	400.00	40,000.00
34	Soap, Safeguard	piece	3	3	3	3	3	3	2	2	2	2	2	2	30	25.00	750.00
35	Soap Dispenser	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	500.00	6,000.00
36	Sprayer (plastic)	piece	1		1		1		1		1		1		6	50.00	300.00
37	Tissue Paper	roll	118	118	118	118	118	117	117	117	117	117	117	117	1,409	14.00	19,726.00
38	Tissue Roll Dispenser	piece	2			2			2			2			8	75.00	600.00
39	Toilet bowl & urinal cleaner	galon	8	8	8	8	8	8	7	7	7	7	7	7	90	550.00	49,500.00
40	Toilet Bowl Pump	piece	4	4	4	4	4	4	4	4	4	4	3	3	46	60.00	2,760.00
41	Toilet Brush	piece	3			3			2			2			10	58.00	580.00
42	Trash Bag (10 pcs/pack)	packs	237	237	237	237	237	237	236	236	236	236	236	236	2,838	40.00	113,520.00
43	Waste Can (small)	piece	23	23	23	23	23	22	22	22	22	22	22	22	269	50.00	13,450.00
44	Waste Can (big)	piece	3	3	2	2	2	2	2	2	2	2	2	2	26	100.00	2,600.00
45	Zonrox (250ml)	bottle	10	10	10	10	10	10	10	10	10	10	10	10	120	29.00	3,480.00
46	Zonrox (liter)	liter	9	9	9	9	8	8	8	8	8	8	8	8	100	50.00	5,000.00
D.	TRAINING CENTER SUPPLIES/MATERIALS																
1	Alligator clip	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	75.00	900.00
2	Apron	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	60.00	720.00
3	Balabal	piece	1		1		1		1		1		1		6	130.00	780.00
4	Barber's Brush	piece	1		1		1		1		1		1		6	90.00	540.00
5	Bath Towel	piece	3	3	3	3	3	3	3	3	3	3	3	3	36	200.00	7,200.00
6	BGA Balls	bottle	1		1		1			1			1		5	300.00	1,500.00
7	BGA Paste	bottle	2		2		2			2			2		10	200.00	2,000.00
8	BP Apparatus	unit	3												3	900.00	2,700.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
9	Cold Cream 200 ml	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	300.00	3,600.00
10	Coloring Brush	piece	1		1		1		1		1		1		6	35.00	210.00
11	Comb (assorted)	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	25.00	300.00
12	Ethyl Alcohol 2 ltrs	bottle	1	1	1	1	1	1	1	1	1	1	1	1	12	158.00	1,896.00
13	Face Towel	piece	23	23	23	23	23	23	22	22	22	22	22	22	270	15.00	4,050.00
14	Facial Mask 120 ml	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	385.00	4,620.00
15	Facial Tissue	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	79.00	948.00
16	Hair Coloring	tube	1		1		1		1		1		1		6	120.00	720.00
17	Hair Spa Treatment	piece	1		1		1		1		1		1		6	320.00	1,920.00
18	Hot oil treatment	piece	1		1		1		1		1		1		6	280.00	1,680.00
19	Jumper Wire	roll	2			1			1			1			5	500.00	2,500.00
20	Linen White	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	250.00	3,000.00
21	Maintenance Plate	piece	2		2		2			2			2		10	200.00	2,000.00
22	Mineral Oil 120 ml	bottle	3	3	3	3	3	3	3	3	3	3	3	3	36	49.00	1,764.00
23	Moisturizer	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	378.00	4,536.00
24	Olive Oil 250 ml	bottle	1	1	1	1	1	1	1	1	1	1	1	1	12	117.00	1,404.00
25	Oxidizer	tube	1		1		1		1		1		1		6	78.00	468.00
26	Pillow	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	300.00	3,600.00
27	Scissor	piece	1		1		1		1		1		1		6	150.00	900.00
28	Screw driver set	set	2		2		2			2			2		10	150.00	1,500.00
29	Soldering Flux	tube	1		1		1			1			1		5	100.00	500.00
30	Soldering Iron	piece	2		2		2			2			2		10	100.00	1,000.00
31	Soldering Lead	roll	1				1				1				3	250.00	750.00
32	Soldering Paste	tube	2		2		2			2			2		10	50.00	500.00
33	Soldering Stand	piece	2		2		2			2			2		10	50.00	500.00
34	Thermometer	unit	2		2		2			2			2		10	100.00	1,000.00
35	Toner 12ml	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	185.00	2,220.00
36	Trimming Scissor	piece	1		1		1		1			1		1	6	110.00	660.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
E.	VARIOIUS FORMS																
1	Burial Form 58	pad	5	5	4	4	4	4	4	4	4	4	4	4	50	100.00	5,000.00
2	Business Ledger	piece	42	42	42	42	42	42	42	42	41	41	41	41	500	170.00	85,000.00
3	CTC Corporation	booklet	2	2	2	1	1	1	1	1	1	1	1	1	15	150.00	2,250.00
4	CTC Form 0016	pad	209	209	209	209	208	208	208	208	208	208	208	208	2,500	120.00	300,000.00
5	Disbursement Voucher	pad	4	4	4	4	4	4	4	4	4	3	3	3	45	150.00	6,750.00
6	Envelope w/ SP Lettterhead	box	1				1				1				3	400.00	1,200.00
7	JEV Form	pad	10	10	10	10	10	10	10	10	10	10	10	10	120	150.00	18,000.00
8	Land Tax Form 56	pad	167	167	167	167	167	167	167	167	166	166	166	166	2,000	180.00	360,000.00
9	Letterhead - SP (long)	ream	6	6	6	5	5	5	5	5	5	5	5	5	63	1,200.00	75,600.00
10	Letterhead - SP (short)	ream	6	6	6	5	5	5	5	5	5	5	5	5	63	1,200.00	75,600.00
11	Letterhead (CA-English) - short	ream	2	2	2	2	2	2	2	2	1	1	1	1	20	1,200.00	24,000.00
12	Letterhead (CA-Tagalog) - short	ream	2	2	2	2	2	2	2	2	1	1	1	1	20	1,200.00	24,000.00
13	Letterhead (CHROMO-(English) - short	ream	2		2		2			2			2		10	1,200.00	12,000.00
14	Letterhead (CHROMO-Tagalog) - short	ream	2		2		2			2			2		10	1,200.00	12,000.00
15	Letterhead (CMO-Tagalog) - short	ream	2	2	2	2	2	2	2	2	1	1	1	1	20	1,200.00	24,000.00
16	Letterhead CMO-(English) - short	ream	2	2	2	2	2	2	2	2	1	1	1	1	20	1,200.00	24,000.00
17	Marriage License	pad	9	9	9	9	8	8	8	8	8	8	8	8	100	130.00	13,000.00
18	Memo Pads	pad	9	9	9	9	9	9	9	9	8	8	8	8	104	200.00	20,800.00
19	Municipal Form No. 102 - Birth	pad	4	4	4	4	3	3	3	3	3	3	3	3	40	305.00	12,200.00
20	Municipal Form No. 103 - Death	pad	1			1			1			1			4	305.00	1,220.00
21	Municipal Form No. 103-A - Fetal Death	pad	1			1			1			1			4	305.00	1,220.00
22	Municipal Form No. 90 -Application for Marriage	pad	10	10	10	10	10	10	10	10	10	10	10	10	120	245.00	29,400.00
23	Municipal Form No. 97 - Marriage License	pad	2		2		2			2			2		10	305.00	3,050.00
24	Obligation Request	pad	4	4	4	4	4	4	4	4	4	3	3	3	45	150.00	6,750.00
25	OCRG Form No. 101- Cert. of Founding	pad	1		1		1		1		1		1		6	170.00	1,020.00
26	OR Form 51-C	pad	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,666	1,666	1,666	1,666	20,000	120.00	2,400,000.00
27	PMC Certificate	booklet	5	5	5	5	5	5	5	5	4	4	4	4	56	140.60	7,873.60
28	RCD Form	ream	5	5	4	4	4	4	4	4	4	4	4	4	50	1,000.00	50,000.00
29	Registry Book of Application for Marriage License	book	1		1		1		1		1		1		6	470.00	2,820.00
30	Registry Book of Court Decision/Order	book	1		1		1		1		1		1		6	470.00	2,820.00

	Items & Specifications	Unit of	QUANTITY REQUIREMENT													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
31	Registry Book of Death	book	3			3			2			2			10	470.00	4,700.00
32	Registry Book of Legal Instrument	book	1		1		1		1		1		1		6	470.00	2,820.00
33	Registry Book of Live Birth	book	1	1	1	1	1	1	1	1	1	1	1		12	490.00	5,880.00
34	Registry Book of Marriage	book	3			3			2			2			10	460.00	4,600.00
35	Reimbursement Expense Receipt form (RER)	pad	5	5	4	4	4	4	4	4	4	4	4	4	30	50.00	1,500.00
36	SP Sec Memo Pad	pad	3			3			2			2			10	200.00	2,000.00
37	Stamp (postal)	piece	3,527	3,527	3,527	3,526	3,526	3,526	3,526	3,526	3,526	3,526	3,526	3,526	22,315		153,209.00
38	Tax Declaration Form	box	9	9	9	9	8	8	8	8	8	8	8	8	100	925.00	92,500.00
F.	ELECTRICAL/CONSTRUCTION SUPPLIES & EQUIPMENT																
1	Allen Wrench	set	1												1	3,500.00	3,500.00
2	Aluminum ladder (Folding 12')	piece	1												1	8,000.00	8,000.00
3	Aluminum Ladder 10'	piece	1												1	5,200.00	5,200.00
4	Aluminum Ladder 8'	piece	1												1	4,800.00	4,800.00
5	Barge for E-70	unit	1												1	800,000.00	800,000.00
6	Barge for PC-20	unit	1												1	700,000.00	70,000.00
7	Big Backhoe (Mobile)	unit	1												1	2,000,000.00	2,000,000.00
8	Book, Building Code	piece	1												1	1,500.00	1,500.00
9	Book, Electrical Code	piece	1												1	1,800.00	1,800.00
10	Book, Fire Code	piece	1												1	1,500.00	1,500.00
11	Book, Local Govt. Code	piece	1												1	900.00	900.00
12	Book, NSCP- Bridge & Vertical	piece	1												1	1,500.00	1,500.00
13	CFL 11w, 34	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	110.00	5,500.00
14	Chainsaw (Big) Stihl 70 or wallic	piece	1						1						2	58,000.00	116,000.00
15	Chainsaw Blade	piece	1	1	1	1	1	1	1	1	1	1	1	1	12	1,800.00	21,600.00
16	Clamp tester	piece	1												1	1,600.00	1,600.00
17	Concrete & Steel Drill Bits for hand drill 16mm/ 5/8"	set	1												1	18,000.00	18,000.00
18	Concrete Cutter Blade	piece	1			1			1			1			4	7,000.00	28,000.00
19	Cutter 10"	piece	1						1						2	800.00	1,600.00
20	Electric Submersible Water Pump	unit	1												1	5,000.00	5,000.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
21	Electrical Wire #12	box	1						1						2	3,500.00	7,000.00
22	Electrical Wire #14	box	1						1						2	3,300.00	6,600.00
23	ELF Truck (Dumping)	unit	1												1	700,000.00	700,000.00
24	Flashlight	piece	5			5			5			5			20	300.00	6,000.00
25	Flourescent 40w	set	3	3	3	3	3	3	2	2	2	2	2	2	30	90.00	2,700.00
26	Gasoline Submersible water pump	unit	1												1	5,000.00	5,000.00
27	Grader (Small)	unit	1												1	1,000,000.00	1,000,000.00
28	Grass Cutter	unit	2												2	16,500.00	33,000.00
29	Gun Tucker (Arrow Brand)	piece	2												2	490.00	980.00
30	Hacksaw	piece	2												2	180.00	360.00
31	Holester	piece	2												2	400.00	800.00
32	Hose (ordinary)	meter	50												50	30.00	1,500.00
33	Incandescent Bulb	piece	9	9	9	9	8	8	8	8	8	8	8	8	100	110.00	11,000.00
34	Jackhammer Portable w/ compressor	unit	1												1	15,000.00	15,000.00
35	Koten Safety Breaker Nema 3R 60amp	set	5			5			5			5			20	400.00	8,000.00
36	Leather Gloves	piece	1				1				1				3	250.00	750.00
37	Long Nose 10"	piece	2												2	400.00	800.00
38	Low Bed	unit	1												1	850,000.00	850,000.00
39	Metal Hacksaw Blade	piece	1				1				1				3	100.00	300.00
40	Mixer	unit	1												1	100,000.00	100,000.00
41	Multi Tester	piece	1				1				1				3	1,600.00	4,800.00
42	Padlock	piece	2	2	2	2	2	2	2	2	2	2	2	2	24	250.00	6,000.00
43	Paint	galon	5	5	4	4	4	4	4	4	4	4	4	4	50	500.00	25,000.00
44	PDX 12/7	r	1	1	1	1	1	1	1	1	1	1	1	1	12	3,900.00	46,800.00
45	PFX 10/7	r	1	1	1	1	1	1	1	1	1	1	1	1	12	5,500.00	66,000.00
46	Plier 10"	piece	2												2	800.00	1,600.00
47	Road Roller (3t w/ vibrator, articulated)	unit	1												1	800,000.00	800,000.00
48	Screw Driver	set	2												2	5,000.00	10,000.00
49	Slicing knife	piece	3												3	600.00	1,800.00
50	Socket Wrench	set	1												1	4,500.00	4,500.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
51	Socket Wrench / Ratchet	set	1												1	2,500.00	2,500.00
52	Starter 4-8"w	piece	5	5	4	4	4	4	4	4	4	4	4	4	50	18.00	900.00
53	Tape Measure (50meters)	piece	1												1	75.00	75.00
54	Test Light	piece	1		1			1			1		1		5	90.00	450.00
55	Texsrew Socket	piece	1						1						2	180.00	360.00
56	Thermoplastic Marker (road painting)	unit	1												1	700,000.00	700,000.00
57	Tire Cross Wrench for truck	set	1												1	6,500.00	6,500.00
58	Wrecker Truck	unit	1												1	850,000.00	850,000.00
G.	COMMON OFFICE DEVICES/EQUIPMENT																
1	Adding Machine	unit	4												4	6,080.00	24,320.00
2	Aircon, 3 toner	unit	3												3	45,000.00	135,000.00
3	Aircon, Split type 2.5hp	unit	4												4	30,000.00	120,000.00
4	Aircon, Split type 3hp	unit	4												4	36,000.00	144,000.00
5	Aircon, Window-type 1hp	unit	2												2	20,000.00	40,000.00
6	Aircon, Window-type 2hp	unit	7												7	24,000.00	168,000.00
7	Amplifier w/ Trompa	set	1												1	5,000.00	5,000.00
8	Audio Visual Equipment	set	3												3	100,000.00	300,000.00
9	AVR 500 watts	unit	2												2	2,100.00	4,200.00
10	Binding Machine	unit	1												1	2,100.00	2,100.00
11	Cabinet, Steel	unit	27												27	7,650.00	206,550.00
12	Cabinet, Wooden	unit	1												1	16,000.00	16,000.00
13	Caculator Adoptor	unit	8												8	200.00	1,600.00
14	Camera, Digital/Videocam	unit	8												8	16,000.00	128,000.00
15	Camera, DLSR	unit	6												6	45,000.00	270,000.00
16	CCTV Camera	unit	9												9	11,000.00	99,000.00
17	Cellphone, iphone	unit	3												3	10,000.00	30,000.00
18	Chair, Clerical	unit	150												150	1,350.00	202,500.00
19	Chair, Executive	unit	7												7	3,700.00	25,900.00
20	Chair, Jr. Executive	unit	28												28	3,400.00	95,200.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
21	Coffee Table	set	2												2	9,800.00	19,600.00
22	Computer Table	unit	47												47	1,275.00	59,925.00
23	Computer, Desktop	set	77												77	18,650.00	1,436,050.00
24	Computer, Laptop	unit	19												19	47,000.00	893,000.00
25	Conference Tables & Chair	set	2												2	10,000.00	20,000.00
26	Desk and Table	set	16												16	12,500.00	200,000.00
27	Duplicator Machine	unit	1												1	500,000.00	500,000.00
28	DVD Player (sony)	unit	2												2	4,000.00	8,000.00
29	Electric Fan (Desk Fan)	unit	2												2	1,100.00	2,200.00
30	Electric Fan, Industrial	unit	22												22	3,000.00	66,000.00
31	Emergency Light	piece	3												3	6,500.00	19,500.00
32	External Drive 1tb	unit	4												4	5,000.00	20,000.00
33	External Drive 300gb	unit	6												6	2,700.00	16,200.00
34	Fax Machine	unit	8												8	6,300.00	50,400.00
35	Fax Machine, HP Photosmart Premium all-in-one	unit	1												1	16,000.00	16,000.00
36	Hand Dryer	piece	8												8	2,500.00	20,000.00
37	Handheld Radio	unit	5												5	6,800.00	34,000.00
38	ID Laminator	unit	1												1	5,500.00	5,500.00
39	Ipad/Tablet	unit	1												1	45,000.00	45,000.00
40	Keyboard	unit	15												15	450.00	6,750.00
41	Laminating Machine	unit	1												1	5,500.00	5,500.00
42	LCD Projector	unit	2												2	18,000.00	36,000.00
43	LCD White Screen	unit	2												2	3,400.00	6,800.00
44	Meter Tape (heavy duty 7.5 m)	piece	1												1	500.00	500.00
45	Microwave Oven (big)	unit	1												1	7,500.00	7,500.00
46	Monitor, LCD 17" standard	unit	2												2	3,700.00	7,400.00
47	Monoblock, Chair	piece	186												186	450.00	83,700.00
48	Monoblock, Table	unit	1												1	900.00	900.00
49	Mouse	piece	28												28	250.00	7,000.00
50	Multimedia Projector	unit	1												1	35,000.00	35,000.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T													Price/	Total
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
51	Netbook	unit	2												2	60,000.00	120,000.00
52	Paper Cutter	unit	5												5	1,500.00	7,500.00
53	Photocopying Machine (Sharp)	unit	12												12	64,000.00	768,000.00
54	Power Spray	unit	1												1	18,000.00	18,000.00
55	Printer, brother continuous ink	unit	4												4	7,300.00	29,200.00
56	Printer, Epson LX 300+II	unit	6												6	8,500.00	51,000.00
57	Printer, hp	unit	9												9	7,300.00	65,700.00
58	Printer, LQ 300+II	unit	5												5	8,500.00	42,500.00
59	Printer, OKI Microlie 791 24 Pin	unit	3												3	5,000.00	15,000.00
60	Printer, OKI Microline 320 Turbo 9 Pin	unit	2												2	2,500.00	5,000.00
61	Radio/Casette Player/recorder	unit	3												3	4,000.00	12,000.00
62	Refrigerator 10cu.ft.	unit	1												1	20,000.00	20,000.00
63	Refrigerator 5cu.ft.	unit	3												3	11,000.00	33,000.00
64	Safety Vault	unit	1												1	11,000.00	11,000.00
65	Scanner, Hp	unit	1												1	4,200.00	4,200.00
66	Sewing Machine	unit	10												10	16,000.00	160,000.00
67	Sofa	set	2												2	15,000.00	30,000.00
68	Switch HUB 8 Port	piece	1												1	3,000.00	3,000.00
69	Table, Clerical	unit	81												81	2,540.00	205,740.00
70	Table, Executive	unit	9												9	6,650.00	59,850.00
71	Tape Recorder	unit	5												5	980.00	4,900.00
72	Television, 32"	unit	4												4	22,500.00	90,000.00
73	Top Glass (for table)	piece	14												14	700.00	9,800.00
74	UPS	unit	8												8	2,900.00	23,200.00
75	Visitor's/Guest Chair	unit	84												84	1,250.00	105,000.00
76	Voice Recorder (MP3)	unit	5												5	3,800.00	19,000.00
77	Walking Measuring Tape	piece	3												3	5,000.00	15,000.00
78	Water Dispenser	unit	3												3	4,800.00	14,400.00
79	Wed Cam	unit	1												1	1,600.00	1,600.00
80	Wireless Telephone	unit	1												1	1,100.00	1,100.00

	Items & Specifications	Unit of	Q U A N T I T Y R E Q U I R E M E N T												Price/	Total	
		Measure	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Unit	Amount
H.	SERVICE VEHICLES																
1	Adventure	unit	3												3	855,000.00	2,565,000.00
2	Closed Van	unit	1												1	1,350,000.00	1,350,000.00
3	crosswind	unit	1												1	1,100,000.00	1,100,000.00
4	Motor Vehicle	unit	4												4	80,000.00	320,000.00
5	Pick-Up Navarra	unit	1												1	1,000,000.00	1,000,000.00

GRAND TOTAL
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION
APPROVED BUDGET

P 34,787,530.10

Prepared by:

Certified Funds Available:

Approved:

PAUL MARVIN G. GUTIERREZ
 OIC-City General Services Office

MARCIANA J. JIMENEZ
 City Accountant

Atty. CHRISTIAN D. NATIVIDAD
 City Mayor

Date Prepared: _____

