



Republic of the Philippines
City of Malolos
Province of Bulacan

OFFICE OF THE BUILDING OFFICIAL

CIVIL/STRUCTURAL PERMIT

APPLICATION NO.

CIVIL/STRUCTURAL PERMITNO.

_____ - C/S

_____ - C/S

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

| | | | | |
|--|---|---|-------------------------------|----------|
| OWNER/APPLICANT | LAST NAME | FIRST NAME | M.I. | TIN |
| FOR CONSTRUCTION OWNED BY AN ENTERPRISE | | FORM OF OWNERSHIP | USE OR CHARACTER OF OCCUPANCY | |
| ADDRESS: NO., | STREET, | BARANGAY, | CITY/MUNICIPALITY | ZIP CODE |
| TELEPHONE NO | | | | |
| LOCATION OF CONSTRUCTION: LOT NO. _____ BLK NO. _____ TCT NO. _____ TAX DEC. NO. _____ | | | | |
| STREET _____ BARANGAY _____ CITY/ MUNICIPALITY OF _____ | | | | |
| SCOPE OF WORK | | | | |
| <input type="checkbox"/> NEW CONSTRUCTION | <input type="checkbox"/> RENOVATION _____ | <input type="checkbox"/> RAISING _____ | | |
| <input type="checkbox"/> ERECTION | <input type="checkbox"/> CONVERSION _____ | <input type="checkbox"/> DEMOLITION _____ | | |
| <input type="checkbox"/> ADDITION | <input type="checkbox"/> REPAIR _____ | <input type="checkbox"/> ACCESSORY BUILDING/STRUCTURE _____ | | |
| <input type="checkbox"/> ALTERATION | <input type="checkbox"/> MOVING _____ | <input type="checkbox"/> OTHERS (Specify) _____ | | |

BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)

| | | |
|---|---|---|
| NATURE OF CIVIL/STRUCTURAL WORKS: | | |
| <input type="checkbox"/> STAKING | <input type="checkbox"/> ERECTION/LIFTING | <input type="checkbox"/> PRESTRESS WORKS |
| <input type="checkbox"/> EXCAVATION | <input type="checkbox"/> CONCRETE FRAMING | <input type="checkbox"/> MATERIAL TESTING |
| <input type="checkbox"/> SOIL STABILIZATION | <input type="checkbox"/> STRUCTURAL STEEL FRAMING | <input type="checkbox"/> STEEL TOWERS |
| <input type="checkbox"/> PILING WORKS | <input type="checkbox"/> SLABS | <input type="checkbox"/> TANKS |
| <input type="checkbox"/> FOUNDATION | <input type="checkbox"/> WALLS | <input type="checkbox"/> OTHERS (Specify) _____ |
| PREPARED BY _____ | | |

BOX 3

| | |
|--|-------------|
| DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS | |
| _____ CIVIL/STRUCTURAL ENGINEER (Signed and Sealed Over Printed Name) Date _____ | |
| Address _____ | |
| PRC. No | Validity |
| PTR. No | Date Issued |
| Issued at | TIN |

BOX 4

| | |
|--|-------------|
| SUPERVISOR/IN-CHARGE OF CIVIL/STRUCTURAL WORKS | |
| _____ CIVIL/STRUCTURAL ENGINEER (Signed and Sealed Over Printed Name) Date _____ | |
| Address _____ | |
| PRC. No | Validity |
| PTR. No | Date Issued |
| Issued at | TIN |

BOX 5

| | | |
|--|-------------|--------------|
| BUILDING OWNER | | |
| _____ (Signature Over Printed Name) Date _____ | | |
| Address _____ | | |
| C.T.C. No. | Date Issued | Place Issued |

BOX 6

| | | |
|--|-------------|--------------|
| WITH MY CONSENT: LOT OWNER | | |
| _____ (Signature Over Printed Name) Date _____ | | |
| Address _____ | | |
| C.T.C. No. | Date Issued | Place Issued |

TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION

BOX 7

| | |
|--|---|
| RECEIVED BY: | DATE: |
| FIVE (5) SETS OF CIVIL/STRUCTURAL DOCUMENTS | |
| <input type="checkbox"/> CIVIL/STRUCTURAL DESIGNS COMPUTATIONS, PLANS AND SPECIFICATIONS | <input type="checkbox"/> COST ESTIMATES |
| <input type="checkbox"/> BILL OF MATERIALS | <input type="checkbox"/> OTHERS (Specify) _____ |

BOX 8

| PROGRESS FLOW | | | | | |
|----------------------|------|------|------|------|---------------|
| | IN | | OUT | | PROCESSED BY: |
| | DATE | TIME | DATE | TIME | |
| CIVIL/STRUCTURAL | | | | | |
| OTHERS (Specify) | | | | | |
| | | | | | |

BOX 9

ACTION TAKEN:

PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:

1. That under Article 1723 of the Civil Code of the Philippines, the engineer (or architect) who drew up the plans and specifications for the building/structure is responsible for damages if within fifteen (15) years from the completion of the building/structure, the same should collapse due to defect in the plans or specifications or defect in the ground. The engineer or architect who supervises the construction shall be solidarily liable with the contractor should the edifice collapse due to defect in the construction or the use of inferior materials.
2. That the proposed civil/structural works shall be in accordance with the civil/structural plans filed with this office and in conformity with the latest National Structural Code of the Philippines, the National Building Code and its IRR.
3. That prior to any construction activity, a duly accomplished prescribed **“Notice of Construction”** shall be submitted to the Office of the Building Official.
4. That upon completion of the construction, the licensed full-time inspector and supervisor/in-charge of construction works shall submit the entry to the logbook duly signed and sealed to the Building Official including as-built plans and other documents and shall also accomplish and submit a certificate of completion stating that the civil/structural works conform to the provisions of the National Structural Code of the Philippines, the National Building Code and its IRR.
5. That this permit is null and void unless accompanied by the building permit.

RECOMMENDING APPROVAL:

ENGR. CECILIA C. SANTOS
ENGINEER II

Date _____

APPROVED BY:

ENGR. RICASOL P. MILLAN
CITY ENGINEER

Date _____