



Republic of the Philippines  
City of Malolos  
Province of Bulacan

**OFFICE OF THE BUILDING OFFICIAL**  
**ELECTRONICS PERMIT**

APPLICATION NO.

ELP NO

BUILDING PERMIT NO.

- ELP

- ELP

**BOX 1 (TO BE ACCOMPLISHED PRINT BY THE OWNER/APPLICANT)**

OWNER/APPLICANT	LAST NAME	FIRST NAME	M.I.	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE	FORM OF OWNERSHIP		USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO., STREET,	BARANGAY,	CITY/MUNICIPALITY	ZIP CODE	TELEPHONE NO
LOCATION OF CONSTRUCTION:	LOT NO. _____	BLK NO. _____	TCT NO. _____	TAX DEC. NO. _____
STREET _____	BARANGAY _____	CITY/ MUNICIPALITY OF _____		
<b>SCOPE OF WORK</b>				
<input type="checkbox"/> NEW INSTALLATION <input type="checkbox"/> ANNUAL INSPECTION <input type="checkbox"/> OTHERS (Specify) _____				

**BOX 2 (TO BE ACCOMPLISHED BY THE DESIGN PROFESSIONAL)**

<b>NATURE OF INSTALLATION WORKS/EQUIPMENT SYSTEM:</b>		
<input type="checkbox"/> TELECOMMUNICATION SYSTEM	<input type="checkbox"/> ELECTRONICS FIRE ALARM SYSTEM	<input type="checkbox"/> ELECTRONICS COMPUTERIZED PROCESS CONTROLS AUTOMATION SYSTEM
<input type="checkbox"/> BROADCASTING SYSTEM	<input type="checkbox"/> SOUND COMMUNICATION SYSTEM	<input type="checkbox"/> BUILDING AUTOMATION MANAGEMENT AND CONTROL SYSTEM
<input type="checkbox"/> TELEVISION SYSTEM	<input type="checkbox"/> CENTRALIZED CLOCK SYSTEM	<input type="checkbox"/> BUILDING WIRING UTILIZING COPPER CABLE, FIBER OPTIC CABLE OR OTHER MEDIAL ELECTRONICS SYSTEM
<input type="checkbox"/> INFORMATION TECHNOLOGY SYSTEM	<input type="checkbox"/> SOUND SYSTEM	
<input type="checkbox"/> SECURITY AND ALARM SYSTEM	<input type="checkbox"/> ELECTRONICS CONTROL AND CONVEYOR SYSTEM	
<input type="checkbox"/> ANY OTHER ELECTRONICS AND I.T. SYSTEMS, EQUIPMENT, APPARATUS, DEVICE AND/OR COMPONENT (Specify) _____		
PREPARED BY _____		

**BOX 3**

<b>DESIGN PROFESSIONAL, PLANS AND SPECIFICATIONS</b>	
_____ Date _____	
PROFESSIONAL ELECTRONICS ENGINEER (Signed and Sealed Over Printed Name)	
Address _____	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

**BOX 4**

<b>SUPERVISOR / IN-CHARGE OF ELECTRONICS WORKS</b>	
_____ Date _____	
PROFESSIONAL ELECTRONICS ENGINEER (Signed and Sealed Over Printed Name)	
Address _____	
PRC. No	Validity
PTR. No	Date Issued
Issued at	TIN

**BOX 5**

<b>BUILDING OWNER</b>		
_____		
(Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

**BOX 6**

<b>WITH MY CONSENT: LOT OWNER</b>		
_____		
(Signature Over Printed Name) Date _____		
Address _____		
C.T.C. No.	Date Issued	Place Issued

**TO BE ACCOMPLISHED BY THE PROCESSING AND EVALUATION DIVISION**

**BOX 7**

RECEIVED BY:	DATE:
<b>FIVE (5) SETS OF ELECTRONICS DOCUMENTS</b>	
<input type="checkbox"/> ELECTRONICS PLANS AND SPECIFICATIONS	<input type="checkbox"/> COST ESTIMATES
<input type="checkbox"/> BILL OF MATERIALS	<input type="checkbox"/> OTHERS (Specify) _____

**BOX 8**

<b>PROGRESS FLOW</b>					
	IN		OUT		PROCESSED BY:
	DATE	TIME	DATE	TIME	
ELECTRONICS					
OTHERS (Specify)					

**BOX 9**

**ACTION TAKEN:**

**PERMIT IS HEREBY ISSUED SUBJECT TO THE FOLLOWING:**

1. That the proposed electronics works shall be in accordance with the electronics plans filed with this Office and in conformity with the latest Electronics Code of the Philippines, the National Building Code and its IRR.
2. That prior to any electronics installation, a duly accomplished prescribed **"Notice of Construction"** shall be submitted to the Office of the Building Official.
3. That upon completion of the electronic works, the licensed supervisor/in-charge shall submit the entry to the logbook duly signed and sealed to the building official including as-built plans and other documents and shall also accomplish the Certificate of Completion stating that the electronic works conform to the provision of the Electronics Code of the Philippines, the National Building Code and its IRR.
4. That this permit is null and void unless accompanied by the building permit.

  
  

**RECOMMENDING APPROVAL:**

  
  
  

\_\_\_\_\_  
**ENGR. CECILIA C. SANTOS**  
ENGINEER II

Date \_\_\_\_\_

**APPROVED BY:**

  
  
  

\_\_\_\_\_  
**ENGR. RICASOL P. MILLAN**  
CITY ENGINEER

Date \_\_\_\_\_