



Republic of the Philippines
Province of Bulacan
City of Malolos

OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPT FROM THE MINUTES OF REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF MALOLOS HELD AT SESSION HALL (ANNEX), 5TH FLOOR, NEW BUILDING OF THE CITY GOVERNMENT OF MALOLOS ON JUNE 28, 2022.

MEMBERS PRESENT:

HON. MIGUEL ALBERTO T. BAUTISTA	City Vice Mayor
	Presiding Officer
HON. FRANCISCO J. CASTRO	City Councilor
HON. JOHN VINCENT G. VITUG III	"
HON. NINO CARLO C. BAUTISTA	"
HON. MICHAEL M. AQUINO	"
HON. MIGUEL CARLOS B. SOTO	"
HON. EDGARDO F. DOMINGO	"
HON. THERESE CHERYLL B. OPLE	"
HON. VICTORINO M. ALDABA III	"
HON. EMMANUEL R. SACAY	"
HON. DENNIS D. SAN DIEGO	"
HON. DIONISIO C. MENDOZA	ABC President
HON. PATRICK S. DELA CRUZ	SK President

HON. PATRICK S. DELA CRUZ
CITY COUNCILOR

HON. DIONISIO C. MENDOZA
CITY COUNCILOR

HON. DENNIS D. SAN DIEGO
CITY COUNCILOR

ALL MEMBERS PRESENT:

CITY RESOLUTION NO. 72-2022

A RESOLUTION PROVIDING FOR THE NEW INTERNAL RULES OF PROCEDURES OF THE SANGGUNIANG PANLUNGSOD OF THE CITY OF MALOLOS.

AUTHORED BY: ALL MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF MALOLOS
SPONSORED BY: HON. DENNIS D. SAN DIEGO

HON. EMMANUEL R. SACAY
CITY COUNCILOR

WHEREAS, the Members of the Sangguniang Panlungsod of Malolos elected during the May 10, 2022 Local Elections formally assumed office on June 30, 2022.

WHEREAS, pursuant to Section 50, R.A. 7160, otherwise known as the Local Government Code of 1991, the City Council shall adopt its Rules of Procedure within ninety (90) days from its first Regular Session.

NOW, THEREFORE, on motion of Hon. Dennis D. San Diego duly seconded by all the Members of the Sangguniang Panlungsod,

BE IT RESOLVED, as it is hereby resolved, to approve and adopt the Internal Rules of Procedures of the Sangguniang Panlungsod of the City of Malolos (2022-2025), to wit:

RULE I
TITLE, PURPOSE AND SCOPE

SECTION 1. - These Rules shall be known as the *Internal Rules of Procedure* of the Sangguniang Panlungsod of Malolos for the year 2022-2025.

SECTION 2. - These Rules are promulgated in accordance with The Local Government Code of 1991 and its Implementing Rules and Regulations to serve as guidelines for the Members of the Sangguniang Panlungsod of Malolos in the discharge of

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CITY COUNCILOR

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their official functions particularly insofar as internal organization, order of session, legislative process, parliamentary procedures and discipline are concerned. Strict interpretation is hereby adopted, provided however, that in case strict adherence to the letter of this law shall result in manifest injustice, abuse of authority or in absurdity, a relaxation of the rules may be adopted in such instance only, upon majority vote of all Members present.

**RULE II
MEMBERS**

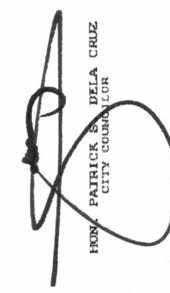
SECTION 3. - *The Sangguniang Panlungsod of Malolos -- which shall hereinafter be referred to as "SANGGUNIANG" or "BODY" shall be composed of the Vice Mayor as Presiding Officer, the regular Sanggunian Members, the President of the City Chapter of the Liga ng mga Barangay and the President of Panlungsod na Pederasyon ng mga Sangguniang Kabataan.*

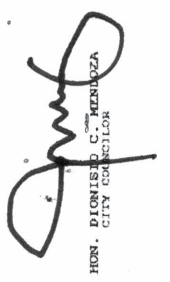
SECTION 4. - *The members of the Sanggunian shall assume office on the day and in the manner provided for by law and shall hold the same until their successors shall have been duly chosen and qualified.*

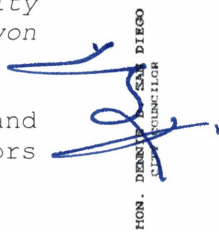
**RULE III
THE PRESIDING OFFICER**

SECTION 5. - *The Vice Mayor is the Presiding Officer of the Sangguniang Panlungsod. His duties and powers are as follows:*

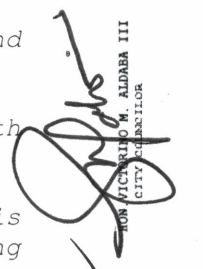
- a. *To preside over the meetings of the Sanggunian;*
- b. *To preserve order and decorum during the meetings and to exact from all present due respect and proper deportment, prevent disturbance and disorder, and to order the session hall cleared of any or all persons behaving improperly;*
- c. *To decide all questions of order, subject to appeal by any member;*
- d. *To sign all draft ordinances and resolutions passed by the Sanggunian, and all orders, proceedings and warrants issued by order of the Sanggunian;*
- e. *To constitute special committees and designate their respective members with the approval of all the members present of the Sanggunian;*
- f. *Assist in expediting the business of the Sanggunian and shall, for this purpose, be permitted to make brief remarks on matters pertaining to pending debatable questions without expressing himself for or against said questions;*
- g. *Participate, if he so desires, during the deliberations of the Sanggunian: Provided, however, That, he first relinquishes his Chair as regular Presiding Officer and yield the same to a temporary Presiding Officer who shall be chosen by and from among the Sanggunian Members present, there being a quorum: Provided, further, That, said relinquishment is only for purposes of participating in such deliberations; Provided, finally, that, after he shall have participated therein, he shall again re-assume the Chair as regular Presiding Officer, subject to the limitations set forth under Section 49 (a) of the Local Government Code of 1991;*
- h. *Exercise such other powers and perform such functions inherent in his office although not specified in these Rules or as may be provided by law, ordinance or regulation.*

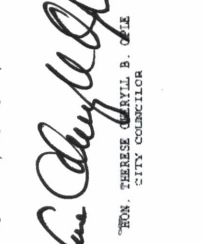

HON. PATRICK S. DELA CRUZ
CITY COUNCILOR

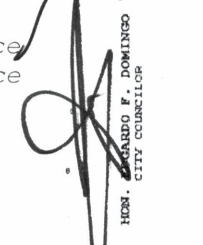

HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS M. SAN DIEGO
CITY COUNCILOR

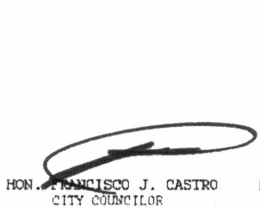

HON. EMMANUEL A. SACAY
CITY COUNCILOR


HON. VICARIO M. ALDABA III
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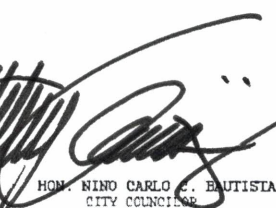

HON. THERESE GERAYLL B. JETE
CITY COUNCILOR

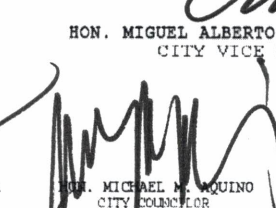

HON. RICARDO F. DOMINGO
CITY COUNCILOR

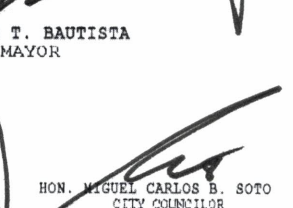

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


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CITY COUNCILOR

SECTION 6. - As Presiding Officer, the Vice Mayor is entitled to vote but only to break a tie.

In the event of the inability of the regular Presiding Officer to preside at a Sanggunian meeting, the Members present and constituting a quorum shall elect from among themselves a Temporary Presiding Officer. The Temporary Presiding Officer, shall certify to the passage of ordinances and resolutions within ten days from the enactment or adoption thereof at the meeting over which he temporarily presided.

In the event of temporary inability of the regular Presiding Officer, the Temporary Presiding Officer shall act as such until the regular Presiding Officer appears, becomes capable to discharge his regular duties during a regular session.

RULE IV
MAJORITY FLOOR LEADER AND MINORITY FLOOR LEADER

SECTION 7. - During the first organizational meeting, the Sanggunian may, by a majority vote of all members thereof, elect a Majority Floor Leader and Deputy Majority Floor Leader. The Minority Floor Leader and Deputy Minority Floor Leader may then be chosen from among those who did not vote for the Majority Floor Leader and Deputy Majority Floor Leader.

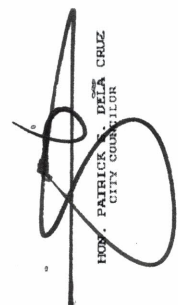
SECTION 8. - The Majority Floor Leader shall be an Ex-Officio Member of all standing committees and may attend committee meetings/hearings but he cannot vote in the deliberations unless he is a regular member of the committee.

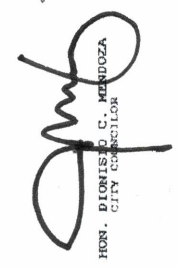
SECTION 9. - The Minority Floor Leader shall be an Ex-Officio Member of all standing committees and may attend committee meetings/hearings but he cannot vote in the deliberations unless he is a regular member of the committee.

RULE V
SECRETARY TO THE SANGGUNIAN

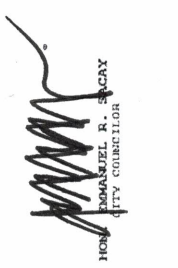
SECTION 10. - The Secretary shall be under the control and supervision of the Sanggunian and under the administrative supervision of the City Vice Mayor. He shall be-in-charge of the personnel of the Sanggunian and shall be responsible for the faithful and proper performance of their official duties. He shall also:

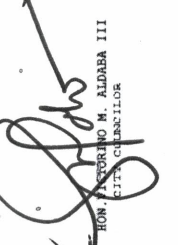
- a. Attend meetings of the Sanggunian and any of its committee hearing. He shall keep a journal of its proceedings and file all documents relative thereto as part of the public records of the city;
- b. Keep the minutes of each session. The minutes shall comprise a clear and concise account of the business transacted and actions taken by the Sanggunian. The Secretary shall distribute the minutes to the members of the Sanggunian at least two (2) days before each session;
- c. Call the roll of the members after the Body is called to order, read the minutes of the previous session, read the proposed measures, ordinances, resolutions, messages, communications, memorials, petitions and other documents which he should report to the Sanggunian or the reading thereof is required by the Sanggunian or ordered by the Presiding Officer;
- d. Shall transmit the approved City Ordinance or Resolution pertaining to the AIP, LDIP and amendments thereto to the office of the City Mayor within five (5) days from the approval thereof;

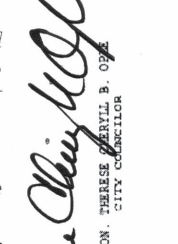

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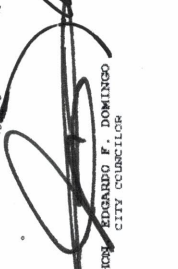

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CITY COUNCILOR

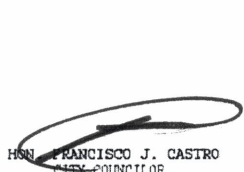

HON. EMMANUEL R. SAGAY
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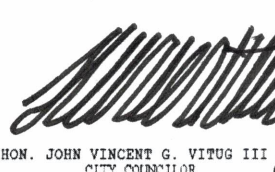

HON. ESTEBAN M. ALDABA III
CITY COUNCILOR


HON. THERESSE CHERYL B. OPE
CITY COUNCILOR

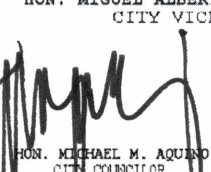

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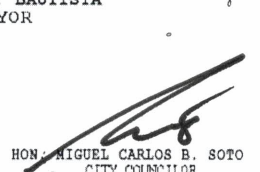

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- e. Furnish upon request of any interested party, certified copies of records of public character in his custody, upon payment to the City Treasurer of such fees as may be prescribed by ordinance;
- f. Require all persons attending the sessions to register on the logbook provided for the purpose;
- g. Record in a book kept for the purpose and number all ordinances and resolutions enacted, adopted or passed by the Sanggunian with the name/s of author, dates of the passage and publication;
- h. Attach and affix the seal adopted by the Sanggunian to all acts, ordinances and resolutions;
- i. Shall cause the publication of the approved city ordinance within seven (7) working days from the receipt of the Sangguniang Panlungsod Certification and Resolution or upon the expiration of the thirty (30) day period after Sangguniang Panlalawigan shall act on the matter;
- j. Exercise such other powers and perform such other duties and functions as may be directed by the Presiding Officer, the BODY or as may be prescribed by existing laws.

**RULE VI
SERGEANT-AT-ARMS**

SECTION 11. - There shall be a *Sergeant-At-Arms* who must be appointed by the City Vice Mayor. He shall perform the following duties:

- a. Attend the Sessions of the Sanggunian and all of the committee hearings;
- b. Maintain peace and order under the direction of the Presiding Officer or Chairman of the Committees concerned;
- c. Carry out the orders of the Sanggunian and all processes issued by authority thereof delivered to him.

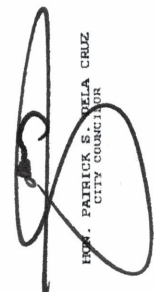
SECTION 12. - The symbol of office of the Sanggunian being the MACE which is under the custody of the Sergeant-at-Arms, and which shall be borne by him when enforcing order in the Sanggunian. He shall be properly attired with sash bearing the seal of the Sanggunian while performing or serving his duties as such.

SECTION 13. - The *Sergeant-at-Arms* shall not allow any person other than the members of the Sanggunian, officials and employees needed during the session to enter or stay within the spaces set aside for their exclusive use.

**RULE VII
THE SESSIONS**

SECTION 14. - Regular Sessions - The Regular Session of the Sanggunian shall be held every Monday at exactly 9:00 in the morning at the Session Hall (Annex), 5th Floor, New Building of the City Government of Malolos or at such place as may be decided upon in the immediately preceding session. If a holiday falls on a Monday, the regular session shall be held on the following business day or in any other day as approved by the majority of all the members present.

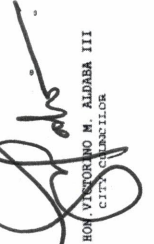
SECTION 15. - Special Session - As often as necessary, when public interest so demands, special sessions maybe called by the City Mayor or a Majority of the members of the Sanggunian.



HON. PATRICK S. DELLA CRUZ
CITY COUNCILOR

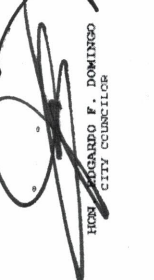

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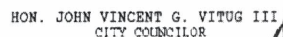

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HON. VICTORINO M. ALDABA III
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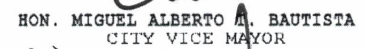

HON. THERESE BEVERLY B. PILE
CITY COUNCILOR


HON. RICARDO F. DOMINGO
CITY COUNCILOR

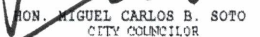

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CITY VICE MAYOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

SECTION 16. - **Call to Order** - The Presiding Officer shall open the session by calling the Sanggunian to order. In every session, such shall be opened by prayer or meditation and shall be followed by the singing of National Anthem.

SECTION 17. - **Attendance of Members** - Every member shall be present during the Session of the Sanggunian unless expressly excused or necessarily prevented from doing so on reasonable and legal grounds, provided that notice in case of the latter shall be sent to the Sanggunian thru the Presiding Officer or Secretary.

In case a member of the Sanggunian arrives after item III in the calendar of business allotted for Roll Call, he or she is considered as late.

Amassed Numbers of absences and tardiness in sessions, including that of the Secretary to the Sanggunian, not due to official business and health reasons, shall be posted.

SECTION 18. - **Open to the Public** - Sanggunian sessions or meeting of any Committee thereof shall be open to the Public and all proceedings related thereto shall be captured on video for transmission via streaming on the internet and via airwaves or cable, unless a closed session is decided or ordered by an affirmative vote of a Majority of the Members present, there being a quorum in the public interest or for reasons of security, decency of morality or for reasons affecting the dignity of the Sanggunian or any of its members or when confidential matters are being considered.

On a motion to hold a closed session duly approved, the Presiding Officer/Committee Chairman shall direct the session hall cleared and doors closed.

Only the Secretary and such other persons, especially authorized by the Sanggunian/Committee shall be admitted in the closed session. They shall preserve the secrecy of whatever maybe read or said at the session.

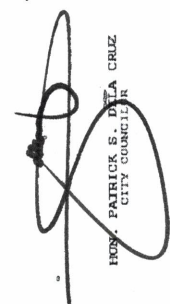
SECTION 19. - **Suspension and Adjournment of Session** - Session of the Sanggunian shall not be suspended or adjourned except by the direction of the majority of the Sanggunian Members, but the Presiding Officer may, in his discretion, declare a recess of short intervals.

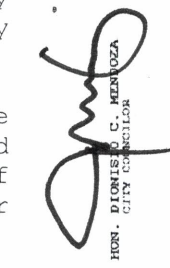
SECTION 20. - Smoking or any form thereof shall be strictly prohibited inside the session hall and within the premises of the City Hall in conformity with City Ordinance No. 14-2004. No member shall be allowed to participate in any Sanggunian, and or committee, deliberation if he is drunk or under the influence of liquor.

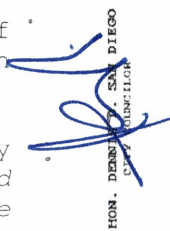
SECTION 21. - **Approved Ordinances/Resolutions** - Each approved ordinance/resolution shall bear the name(s) of the Sponsor(s) and shall be sealed with the seal of the Sanggunian and recorded in a book kept for the purpose and shall, on the day following its approval, be posted by the Secretary at the main entrance of the City Hall and in at least two other public and conspicuous places and shall take effect and be in forced as provided by existing laws unless otherwise stated in said ordinance, resolution or motion.

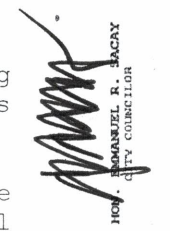
SECTION 22. - **Opening and Adjournment to be entered in the Journal** - The exact hour of opening and adjournment of session shall be entered in the journal.

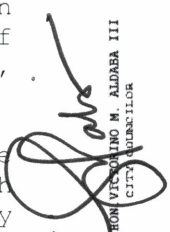
RULE VIII
QUORUM AND ROLL CALL

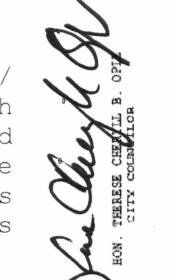

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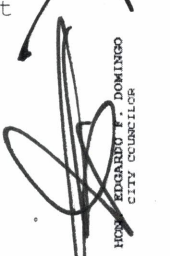

HON. DIONISIO C. MERVIZA
CITY COUNCILOR


HON. DENNIS S. DIEGO
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HON. ROSABEL R. BACAY
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HON. VICENTINO M. ALDERA III
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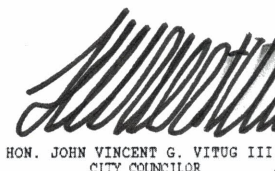

HON. THERESIE CHERYL B. OPREA
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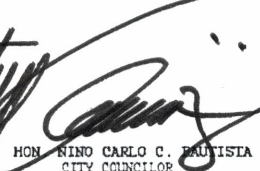

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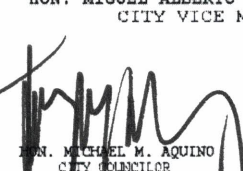


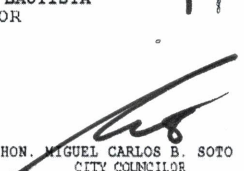
HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

SECTION 23. - **Quorum** - A majority of all the members of the Sanggunian who have been elected and qualified (suspended members and those on official leave shall not be counted in computing the number of all the members) shall constitute a quorum to transact official business. A quorum shall be determined on the basis of actual presence and a majority shall be the next whole number greater than half of the members/votes. For this purpose, the majority of all of the members of this Sanggunian is seven (7). [i.e. $13/2=6.5$]

SECTION 24. - **Absence of Quorum** - Where there is no quorum, the Presiding Officer may declare a recess until such time as a quorum is constituted, or a majority of those present may adjourn from time to time and compel the immediate attendance of any member absent without justifiable cause by designating a member of the Sanggunian, to be assisted by the Sergeant-at-Arms in coordination with the police force assigned in the territorial jurisdiction of the City Government of Malolos to apprehend the absent member and present him at the session hall.

SECTION 25. - **Roll Call** - The calling of the roll is mandatory and shall be done twice during session - after the rendition of the National Anthem and prior to proceed to Order of Business item No. XII.

Upon every roll call of the Sanggunian, the names of the members shall be called in accordance to the order of placement they obtained during the last election

SECTION 26. - **Question of Quorum** - Should a question of quorum be raised during a session, the Presiding Officer, without debate, shall immediately proceed to call the roll of the members and thereafter announce the results.


**RULE IX
COMMITTEES**

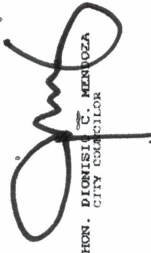
Committees, Definitions, and Limitations

- a. A Committee constitutes five (5) persons appointed, designated or elected as Chairman, Vice-Chairman and as Members by the Sanggunian to consider, investigate, recommend or take appropriate action on matters or subjects referred to it; A committee shall be composed of a Chairman, Vice Chairman and three (3) members as may be determined by the Sanggunian but always in the odd numbers;
- b. The Presiding Officer may be the Chairman or a member of any Standing Committee;

COMMITTEE PROCEDURE. The Committee shall function as follows:

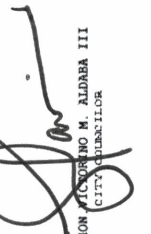
- a. The Chairman shall from time to time convene the committee to a meeting: Provided, however, that if the Chairman is absent or shall neglect or decline to convene such meeting, the Vice-Chairman or members constituting a majority shall proceed therewith;
- b. Any person shall have the right to appear at committee meetings and present his view on the matter before it, at such reasonable time and upon request, as the committee may schedule;
- c. During final deliberations, no person shall be present except the committee members and such employees of the Sanggunian as are necessary to facilitate the performance of its functions;
- d. All questions before the committee shall be put into a vote unless otherwise previously agreed upon;

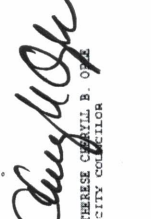

HON. PATRICK S. DELA CRUZ
CITY COUNCILOR

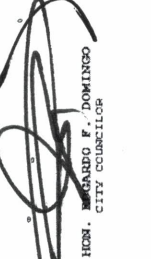

HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS C. DIEGO
CITY COUNCILOR



HON. AMAEMUEL R. SAGAY
CITY COUNCILOR

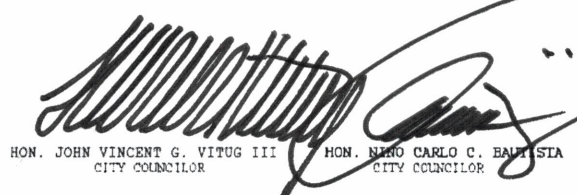

HON. VICTORINO M. ALDABA III
CITY COUNCILOR

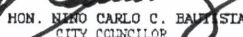

HON. TERESE CAYILL B. OPE
CITY COUNCILOR


HON. MARJARDO F. DOMINGO
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

-----x

e. After final deliberations and voting, the Chairman of the committee shall prepare, for submission to the Sanggunian, a report to be signed by its Chairman and Members recommending either to file it in the archive or to Calendar the Measure for second reading presenting all amendments tackled during the hearings. Any member dissenting therefrom shall submit in writing his reasons therefor; Provided, however, that if by reason of urgency, a verbal report is submitted by a Chairman to the Sanggunian, said verbal report shall be considered the report of the committee unless objected to by at least three (3) members of the committee concerned.

SECTION 27. - Creation of Standing Committees - The Sanggunian shall create standing committees each composed of a Chairman, Vice-Chairman and three (3) members. The standing committees may from time to time be reorganized by a two-thirds (2/3) vote of all the Members of the Sanggunian.

SECTION 28. - Special Committees - The Sanggunian may organize special committees as it may deem necessary. The officers and members of special committees shall likewise be elected by the majority of all Members present. The special committees shall cease as soon as the body shall have received their reports unless new assignments are given to them. They shall be subjected to the same rules governing standing committees.

SECTION 29. - Standing Committees - The Standing Committees and their functions are as follows:

a. **Committee on Rules and Decorum** - The committee shall have overall jurisdiction on all matters relating to the Rules and Procedures of the Sanggunian, calendar, agenda, order and manner of transacting business in the Regular Session, Special Sessions of the Sanggunian, creation and re-organization of committees, the codification of ordinances, resolutions, upgrading of the Rules of Procedures, and the disorderly behavior and privileges of its members, as well as matters relating to the legal aspects of action taken by, or submitted to, the Sanggunian.

b. **Committee on Good Governance** - Matters pertaining to and in relation with the conduct of investigation of complaints and charges of disorderly conduct against Elective Barangay Officials pursuant to the provisions of RA 7160.

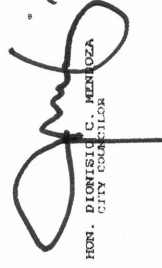
c. **Committee on Appropriations and Accounts** - All matters relating to funds for the expenditure of the city government and for the payment of public indebtedness; claims against the government; appropriation of public funds; appropriations of the Pamahalaang Barangay and in general, all matters pertaining to public expenditures.

d. **Committee on Ways and Means** - Matters related to revenues, taxes and fees, revision of tax measures, income generation, and other forms of revenue of the City Government and the Pamahalaang Barangay; appraisal, evaluation and determination and the value of real and personal property for taxation purposes.

e. **Committee on Health and Sanitation** - Matters related to the health of the residents; hospitals, health centers, medical and dental clinics, medical care, medicines and medical supplies, sanitation, pollution, industrial waste; garbage collection and disposal, cleanliness; funeral parlors; maintenance and promotion of sanitary and healthy environment.

f. **Committee on Infrastructures** - Matters related to engineering, public works and infrastructure; construction, maintenance and repair of public edifices and buildings, streets, bridges, public open spaces, parks, monuments, playgrounds, donations, lease of government and public property; flood control.

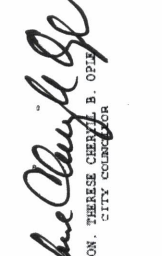

HON. PATRICK S. DEZA CRUZ
CITY COUNCILOR


HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS S. DIEGO
CITY COUNCILOR

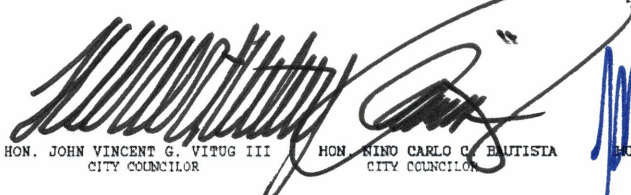

HON. SAMUEL R. SNEY
CITY COUNCILOR


HON. FORTUNATO M. ALDERA III
CITY COUNCILOR


HON. TERESE CHERY B. OPE
CITY COUNCILOR


HON. RICARDO F. DOMINGO
CITY COUNCILOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

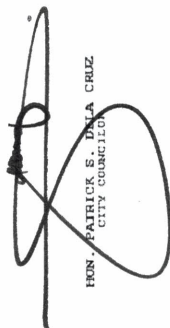
HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR

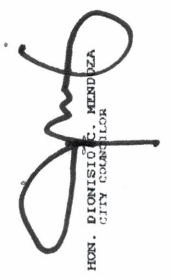

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR

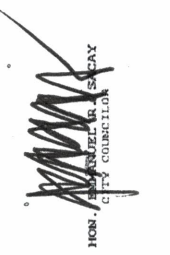
HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

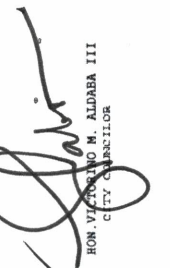
- g. **Committee on Environment and Natural Resources** - Matters related to the protection of the environment and ecosystem; utilization, improvement and conservation of natural resources within the City; clean-up of rivers, creeks and brooks;
- h. **Committee on Land Use** - Matters related to the preparation of a comprehensive master plan for the physical, economic, socio-cultural, religious and other aspects of the present and future development of the City; classification, use, possession and ownership of lands; determination of boundaries, buildings and structures; matters related to zoning, proper implementation and observance of the National Building Code, subdivision, real estate and acquisition of landed estates.
- i. **Committee on Agriculture and Aquatic Resources** - Matters related to the management and utilization of aquatic and natural resources within the city; regulation of fishpond, *baklad* and other aquatic resources; development of animal industry; agricultural experiment station, economic and research; quarantine of animals; soil survey and conservation; agriculture development and extension services; farm credit and security; utilization of water, mineral and other natural resources.
- j. **Committee on Public Order and Security, Fire Prevention and Public Safety** - Matters related to peace and order, security and safety of persons and property; traffic management; police matters; fire department; anti-drug campaign; jail and detention centers; disasters/natural calamities; prevention and abatement of nuisances.
- k. **Committee on Trade and Industry** - Matters related to the development, expansion, promotion and regulation of commerce, trade, industry and investment; manufacture of local capital goods; transfer of industrial technology; trade agreements; price monitoring and protection of consumers.
- l. **Committee on Social Services** - Matters relating to the strengthening and development of the social conditions of the residents, social welfare and amelioration services;
- m. **Committee on Education** - Matters related to schools, colleges, universities training centers, educational system, scholarships, student loan program, school projects; library, museum, adult education, day care centers, out of school youth and other matters related to education; moral and religious formation of the community.
- n. **Committee on Barangay Affairs** - Matters related to barangay activities for social and economic development; tapping and utilization of barangay resources; review of barangay ordinances and resolutions in accordance with the Local Government Code;
- o. **Committee on Labor and Employment** - Matters related to employer and employee relationship; settlement of labor disputes; wages, hour of work and other labor and employment relationship; manpower development, training and placement of workers; employment in the local government unit.
- p. **Committee on Justice and Human Rights** - Matters related in the administration of justice; protection and violation of individual human rights including civil and political rights.
- q. **Committee on Tourism, Culture and Arts** - Matters related to the tourism industry, protection, preservation, development and enhancement of art, cultural and natural assets which are tourist attractions; promotion and development of tourism as a major socio-economic activity; operation and management of tourism establishments; matters related to international foreign relationships.


HON. PATRICK S. DELA CRUZ
CITY COUNCILOR



HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS D. SAN DIEGO
CITY COUNCILOR

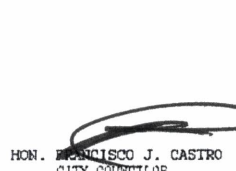

HON. MANUEL R. SACA
CITY COUNCILOR

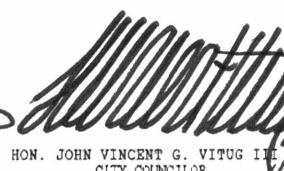

HON. LUCIANO M. ALDERA III
CITY COUNCILOR


HON. THERESE CHERYL B. OPE
CITY COUNCILOR

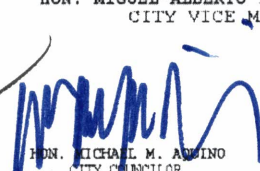

HON. RICARDO F. DOMINGO
CITY COUNCILOR

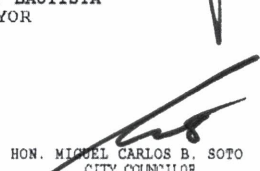

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

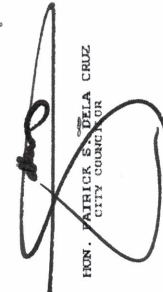

HON. RINO CARLO C. BAUTISTA
CITY COUNCILOR

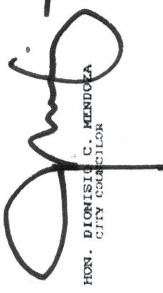

HON. MICHAEL M. AWINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

-----x

r. **Committee on Gender and Development** - refers to the development perspective and process that are participatory and empowering, equitable, sustainable, free from violence, respectful of human rights, supportive of self-determination and actualization of human potentials. It seeks to achieve gender equality as a fundamental value that should be reflected in development choices; seeks to transform society's social, economic, and political structures and questions the validity of the gender roles they ascribed to women and men; contends that women are active agents of development and not just passive recipients of development assistance; and stresses the need of women to organize themselves and participate in political processes to strengthen their legal rights.


HON. PATRICK S. DELA CRUZ
CITY COUNCILOR


HON. DIONISIO C. MENDOZA
CITY COUNCILOR

s. **Committee on Transportation** - Matters related to transportation and the management of thoroughfares within the territorial jurisdiction of the city.

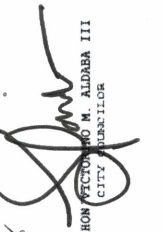

HON. DENNIS D. SANTIAGO
CITY COUNCILOR

t. **Committee on Housing** - All matters relating to socialized housing and settlement including the acquisition of lands intended for socialized housing projects.

u. **Committee on Cooperative and Livelihood Development** - Matters pertaining to the promotion, establishment and operation of cooperatives among city employees, drivers and other entrepreneurial groups for the benefits of their members including the development and promotion of small and medium scale industries within the territorial jurisdiction of the city. The Committee shall also pertain to matters that promote the creation of sustainable livelihood programs and its implementation, promotion/ establishment of new micro, small and medium enterprises and formulation of policies for the protection of existing Livelihood programs.


HON. EMMANUEL S. CAY
CITY COUNCILOR

v. **Committee on Youth and Sports Development and Empowerment** - Matters concerning on the promotion of the welfare of the youth; protection of their physical, moral, spiritual, intellectual, and moral well-being. It shall inculcate in the youth patriotism and nationalism and encourage their involvement in public and civic affairs. The Committee shall likewise dwell on matters that will promote Sports Development and regular Sports activities throughout the city in cooperation with athletic clubs and other concerned sectors. It shall encourage Sports programs, league competitions, amateur sports, including training for international competitions, to poster self-discipline, team work and excellence for the development of a healthy and alert citizenry.

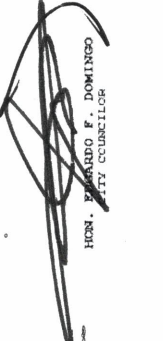

HON. VICTORINO M. ALDABA III
CITY COUNCILOR

x. **Committee on Games and Amusement** - Matters related to the business establishments operating and managing entertainment activity; lotto; and other PCSO Number Games; cockfighting; granting of permits, franchises and licenses; entertainment business establishments; commercial breeding of gamecocks; operation and management of beer houses; operation of carnivals, perya, video games, gaming house and other similar amusement and entertainment activities.


HON. TERESE CAYELL B. PELE
CITY COUNCILOR

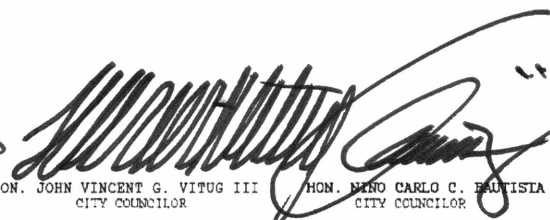
y. **Committee on Senior Citizens or Elderly, Veterans, Retirees and Differently Aabled Persons** - Matters pertaining to the rights of Senior Citizens or Elderly, including but not limited to food, transportation, comprehensive health care, recreational programs and rehabilitation and such other rights as may be provided by law or ordinance.

Matters directly and principally relating to the welfare of war veterans, veterans of military campaigns, military retirees, and their surviving spouses and other beneficiaries.


HON. EDUARDO F. DOMINGO
CITY COUNCILOR



HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NIÑO CARLO C. BAUTISTA
CITY COUNCILOR

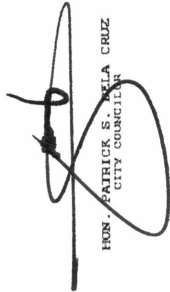

HON. MICHAEL M. AQUINO
CITY COUNCILOR

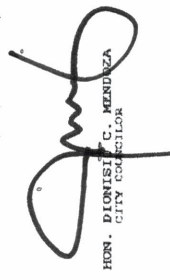

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

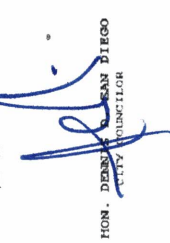
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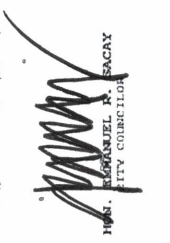
Matters pertaining to the rights of person who are suffering from restrictions on different abilities, as a result of a mental, physical or sensory impairment, to perform an activity in the manner or within the range considered normal for a human being, their rehabilitation and integrated approach to physical, social, cultural, spiritual, recreational and vocational measures that create conditions for the individual to attain the highest possible level of functional ability.

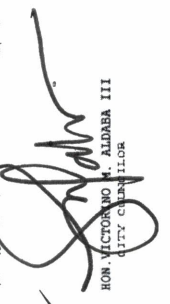
- z. Committee on Market** - Matters related to the operation, maintenance, management and administration of public and private markets and supermarkets, hawkers, talipapa, tiangges, slaughterhouses.
- aa. Committee on Communication and Information Technology Development** - Matters related to the postal, telegraph, radio, broadcast, cable television, telephone, convergence, computers and telecommunications technologies including but not limited to broadband access to wired and wireless connectivity to the internet such as voice over internet protocol (VOIP), video conferencing, audio/video/data streaming; any and all other public and private electronic means of capturing, processing, storing and transmitting information for information technology; information systems inclusive of hardware, software and content applications; mobile short messaging system (SMS) applications affecting upstream and downstream business applications; and networks that enable access to online technology.
- bb. Committee on Review** - Matters related to the assessment/evaluation of pending local legislative transactions to wit: proposal resolutions and ordinances; referral cases; such other matters which are needing immediate attention and/or consideration by the Sangguniang Panlungsod.
- cc. Committee on Awards and Recognition** - Matters related to local legislative function which shall determine whether or not a particular social event/undertaking and/or an individual person (private/public officer) is entitled to or qualified to receive an award or maybe granted social recognition by the City Government of Malolos thru the Sangguniang Panlungsod.
- dd. Committee on Oversight and Backstopping** - Matters related to the review, monitoring, and supervision of enacted Resolutions and Ordinances as well as analysis of the efficacy and appropriateness in a given time and social condition and the determination of the necessity for revision or amendments for the same. It also includes coordination with Executive Offices for the realization of the objective of each policy emanating from the Sanggunian through its proper implementation.
- ee. Committee on Disaster Preparedness** - Matters pertaining to the creation of policies, programs and projects that addresses the adverse impact of Climate Change and the mitigation of such impact, risk reduction management and the formulation of policies for the protection of the most vulnerable sectors and the promotion of Disaster Preparedness measures.
- ff. Committee on Family** - Matters pertaining to the promotion and strengthening of family competence and relation as the fundamental unit of our society and in formulating policies that will protect the family and its member and to those measures that support the facilitation of programs for the optimal development of children and youth within families.
- gg. Committee on External Affairs** - Matters pertaining to external affairs of the City Governments such as but not limited to inter-city or inter-municipality relationships and inter-government agencies.


HON. PATRICK S. BELA CRUZ
CITY COUNCILOR

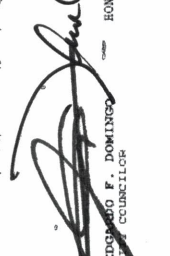

HON. DIONISIO C. MENDOZA
CITY COUNCILOR

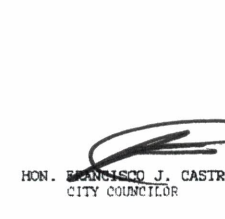

HON. DENNIS SAN DIEGO
CITY COUNCILOR

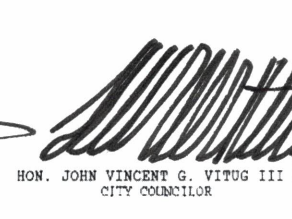

HON. SAMUEL P. SACAY
CITY COUNCILOR



HON. VICTORINO ALDORA III
CITY COUNCILOR



HON. THERESA CHERYL B. OPI
CITY COUNCILOR



HON. RICARDO F. DOMINGO
CITY COUNCILOR



HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. MINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

- hh. **Committee on Public Utilities and Franchising (Lupon sa Pampulikong Kagamitan at Prangkisa)** - Matters pertaining to the approval of franchise coordination and of revision of all existing public utilities in the city. Such as but not limited to water, utility, electricity, telecommunication and other related matters.
- ii. **Committee on Development Permits and PPP Agreements** - Matters pertaining to the grant and approval of development permits after full compliance with National Laws and Ordinances.

**RULE X
MEETINGS AND REPORTS OF THE COMMITTEES**

SECTION 30. - Committees shall meet at the call of their respective chairmen, provided due notice is served upon each and every member thereof. A majority of the members of the committee shall constitute a quorum to do business.

The calling of the roll is mandatory and shall be done twice during committee meeting and hearing - after the prayer or meditation and prior the adjournment of the undertaking.

In case of failure on the part of the Chairman to call a committee hearing within thirty (30) working days from receipt of the referral from the Secretary, a majority of the members of the Committee may call a hearing and written notices shall be served upon each member and author/s of the proposed measure/s.

Absences and tardiness from Committee hearings/meetings, not due to official business and health reasons, shall be posted.

Unexplained absences in three (3) consecutive committee meetings shall operate to relinquish membership therein.

SECTION 31. - The preparation of invitations, notices, agenda, reports, and other matters shall be prepared by the Secretary to the Sanggunian one (1) day after referral or receipt of the business or subject matter of legislation.

The distribution of the invitation, notices, agenda, reports and related matters shall be made three (3) days before the scheduled committee or public hearing. In case of emergency or matters that require immediate attention or action, the distribution thereof must be made within twenty-four (24) hours or one (1) day before the scheduled committee or public hearing.

SECTION 32. - The permanent and special committees shall hold hearings to discuss, decide and submit a report on all matters transmitted to them.

A regular member of a committee shall be presumed to have concurred in the report and shall be precluded from opposing the same unless he enters his objection thereto or files with the Secretary to the Sanggunian his dissenting vote within two session days after the Committee Report is included in the Order of Business or unless, upon satisfactory explanation made by the member concerned, the Presiding Officer should allow otherwise.

Any committee may, in aid of legislation, request through the Presiding Officer, the appearance before it of any official of the City to testify, give statement, or answer questions on issues or matters referred to or pending with the committee. Any person may appear at a committee and present his views on matters before it at such time as the committee may designate. Likewise, the committee may in aid of legislation, invite any person to appear before it to testify or answer questions related to any matter or issue which is referred to or pending before said committee. All invitations shall be signed by the Sanggunian Secretary for and in behalf of the appropriate committee.

HON. FRANCISCO J. CASTRO
CITY COUNCILOR

HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

HON. MINO CARLO C. BAUTISTA
CITY COUNCILOR

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR

HON. MICHAEL M. AQUINO
CITY COUNCILOR

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

HON. PABLO S. DELA CRUZ
CITY COUNCILOR

HON. DIONISIO C. MENDOZA
CITY COUNCILOR

HON. DIEGO D. DIEGO
CITY COUNCILOR

HON. JOHANNEL P. SACAY
CITY COUNCILOR

HON. VICTORIANO A. ALDABA III
CITY COUNCILOR

HON. TERESA CHERYL B. OPE
CITY COUNCILOR

HON. FRANCISCO F. DOMINGO
CITY COUNCILOR

Any member proposing any measure, ordinance, resolution or such matter referred to a committee, may appear before the committee only in so far as the consideration of said proposed measure, ordinance, resolution, or such matter is concerned. Any member of the Sanggunian may also appear in a committee hearing as observer, but he shall not participate in the committee's deliberation unless consulted by members of the committee;

SECTION 33. - Committee Reports - The different standing committees, within thirty (30) working days from receipt of any matter referred to them for any action, comment and/or recommendation shall prepare for submission to the Sanggunian a report together with the proposed amended text to be filed by the Chairman, the Vice-Chairman and majority of the members thereof. A member of a Committee who dissents from the report, may submit a separate one in writing stating his reason therein. Where the completion of the said report could not be accomplished within the original period allotted for the said purpose, due to insuperable or extremely difficult nature of the matter involved, the Committee to whom the same is referred, may request the Sanggunian, through the Secretariat, for an additional period of time within which to submit its report. Such extension will not be permitted except for meritorious reasons and unless the request is made before the expiration of the time sought to be extended. The privilege to request for an extension could be availed of by the committee concerned only once and for a period not longer than that originally allotted for the purpose. After the lapse of the extended period, the author of the measure or any member of the council, if he so desires, may move that the committee be discharged from further consideration of said question and that the same be assigned to another Committee or submit the question to the Body for disposition. If no report is submitted after the lapse of the period to file a report, comment and/or recommendation, the Chairman of the Committee on Rules shall calendar those matters not acted upon under **UNFINISHED BUSINESS**. Committee reports together with the proposed measure, if any, shall be submitted to the Committee on Rules for agenda of the Sanggunian, copies thereof to be furnished every member of the Sanggunian preparatory to its consideration on the floor. The committee report shall be signed by the members of a particular committee submitting the same.

SECTION 34. - Objections - A committee member, unless he has entered his objections to any matter in the committee hearing or in lieu thereof, who has not filed with the Secretary his dissenting vote in writing before the committee report is submitted to the Sanggunian in open session, shall be presumed to have concurred with the report and shall be precluded from opposing it on the floor. A committee member who was absent on a committee hearing on a justifiable ground may object to any matter in a committee report under consideration of the body in open session

SECTION 35. - The motion for the study of any report submitted by the Committee on Rules shall always be in order, and while the report is pending consideration no motion may be entertained unless it is a motion to adjourn; if this latter motion is disapproved, no dilatory motion on the aforesaid shall be admitted.

**RULE XI
ORDER AND CALENDAR OF BUSINESS**

SECTION 36. - Order of Business. - The order and calendar of business for each session of the Sanggunian shall be as follows:

- I. Call to order
- II. Prayer/Singing of the National Anthem
- III. Roll Call of the Members

HON. FRANCISCO J. CASTRO
CITY COUNCILOR

HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR

HON. MICHAEL M. AQUINO
CITY COUNCILOR

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR

HON. PATRICK M. DELA CRUZ
CITY COUNCILOR

HON. DIONISIO C. MELANDEZA
CITY COUNCILOR

HON. DENNIS D. SAN DIEGO
CITY COUNCILOR

HON. ROBERTO A. SACAY
CITY COUNCILOR


HON. VICTORINO M. ALDARA III
CITY COUNCILOR

HON. TERESE CHERRY B. OPIE
CITY COUNCILOR

HON. ADUARDO F. DOMINGO
CITY COUNCILOR

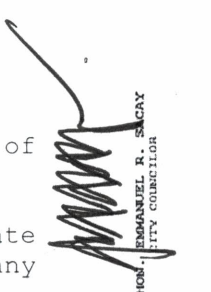
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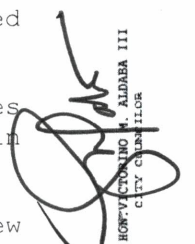
- IV. Certification of Quorum
- V. Reading and Approval of the Minutes of the preceding sessions
- VI. Privilege Hour
- VII. First reading and committee referrals:
 - a. Proposed City Ordinance
 - b. Proposed City Resolution
 - c. Review of Barangay Resolutions/Ordinances
 - d. Proposed Legislations from the Office of the Mayor, Complaints for Administrative Cases and Other Matters in Aid of Legislation
- VIII. Committee Reports
- IX. Second Reading:
 - a. Matters pertaining to City Ordinance
 - b. Matters pertaining to City Resolution
 - c. Approval of Barangay Resolutions/Ordinances
 - d. Matters pertaining to Administrative Cases
 - e. Certified Urgent From the Office of the Mayor (as determined by the Committee on Rules)
 - f. Unfinished Business
- X. Third and Final Reading of Proposed Ordinances and Resolutions Approved on Second Reading and Scheduled by the Committee on Rules For A Final Vote
- XI. Question Hour
- XII. Other Matters
- XIII. Roll Call
- XIV. Adjournment


HON. PATRICK M. DELA CRUZ
CITY COUNCILOR

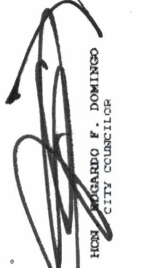

HON. DIONISIO C. MELUDOZA
CITY COUNCILOR


HON. DESEO D. SAN DIEGO
CITY COUNCILOR


HON. EMMANUEL R. SACAY
CITY COUNCILOR


HON. VICTORIANO M. ALDARA III
CITY COUNCILOR


HON. THERESE CHERYL B. OPI
CITY COUNCILOR


HON. ROGARDO E. DOMINGO
CITY COUNCILOR

SECTION 37. - Calendar of Business - The Calendar of Business shall consist of the following parts:

- a. **Special Business or Order**- includes business which requires an immediate action or consideration by the Sangguniang Panlungsod and which precedes any other business.
- b. **Unfinished Business** - includes all undisposed business at the time of the adjournment of the Sanggunian as well as second reading of proposed ordinances or resolutions submitted for discussion.
- c. **Business for the Day** - proposed ordinances, resolutions and other measures set on the Calendar for consideration on that day shall be considered in order in which they are listed in the Calendar.
- d. **Unassigned Business** - refers to pending matters or measures including new ones arising out during the deliberation but not yet assigned or referred to any committee.

SECTION 38. - Privilege Speech - Any member may avail of his right to a privilege speech to a maximum of two (2) separate issues during plenary sessions and shall be allowed to speak without interruption until such speech has been delivered in full.

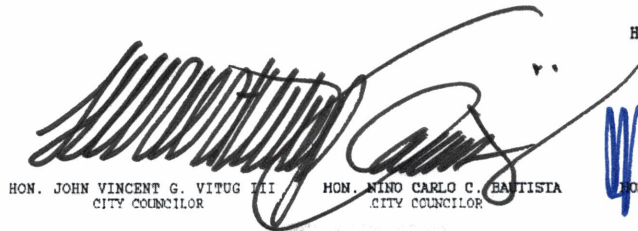
**RULE XII
JOURNAL**

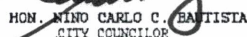
SECTION 39. - The Body shall keep a journal of its proceedings which shall contain a succinct and accurate account of what has taken place in every session.

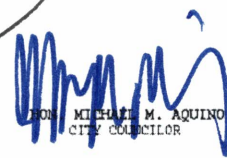
**RULE XIII
ORDINANCES AND RESOLUTIONS**

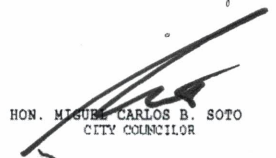

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

SECTION 40. - Ordinances and Resolutions Distinguished- Legislative actions of a general and permanent character shall be enacted in the form of ordinances, while those, which are of temporary character, shall be passed in the form of resolutions. Matters relating to proprietary functions and to private concerns shall also be acted upon by resolution.

SECTION 41. - Essential Parts of Ordinances and Resolutions - Proposed ordinances and resolutions shall be in writing and shall contain an assigned number, a title or caption, an enacting or ordaining clause, and the date of its proposed effectivity. In addition, every proposed ordinance shall be signed by the authors and submitted to the Secretary who shall report the same to the Sanggunian at its next session.

Provided that in order to facilitate discussion or debate, every proposed ordinance or resolution including committee reports hereinafter filed, shall be numbered line by line printed in double-space, and failure to comply therewith shall result in the removal of the same from the calendar of Business for the day and a referral back to the author or committee, whether in the plenary or committee level.

SECTION 42.- First Reading - Shall consist of the reading by the Secretary of the number, title of the proposed ordinance or resolution and the name of its author/s, after which it shall be referred by the Presiding Officer to the appropriate committee/s without debate, provided, however, that upon motion, duly seconded, the proponent may be allowed to deliver sponsorship speech for a period not longer than fifteen (15) minutes.

The erroneous referral of a proposed ordinance or resolution may be corrected any day after the approval of the minutes. Only the Chairman or Vice-Chairman of the Committee to which a proposed ordinance or resolution should have been referred, may move that the referral be declared erroneous, and ask for its correction. However, the Presiding Officer may motu proprio rectify an erroneous referral.


SECTION 43. - Urgent Measures - Any legislative matter duly certified by the City Mayor as urgent, whether or not it is included in the Calendar of Business, maybe presented and considered by the Sanggunian in the same session without need of suspending the Rules.

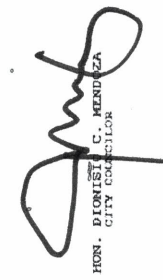
SECTION 44. - Second Reading - No proposed ordinance or resolution shall be considered on Second Reading in any Regular Session unless it has been reported out by the proper committee to which it was referred or certified as urgent by the City Mayor.

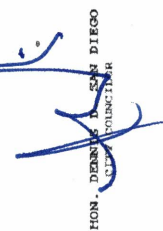
On the day set for the consideration of a proposed ordinance or resolution for Second Reading, the same shall be read in full with the amendments proposed by the committee, if any, unless copies thereof had been distributed earlier and such reading is dispensed with. Thereafter, the proposed ordinance or resolution shall be subjected to debate and pertinent motions.

SECTION 45. - Debate and Closure of Members - In the discussion of any measure, a motion to close the debate shall be in order after three (3) speeches for and two (2) against, or after only one speech for has been delivered and none entered against it.

SECTION 46.- Approval of Measure on Second Reading - The Sanggunian Secretary shall prepare copies of the proposed ordinance or resolution in the form it was passed on Second Reading and shall distribute to each Sanggunian Member a copy thereof, except that a measure certified by the City Mayor as urgent maybe submitted for final voting immediately after debate and/or amendments during the Second Reading.

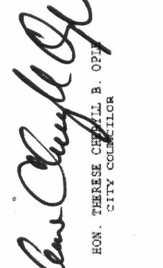

HON. PATRICK S. DENA CRUZ
CITY COUNCILOR

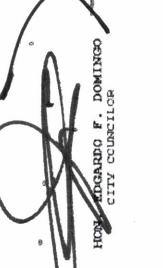

HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS D. SAN DIEGO
CITY COUNCILOR

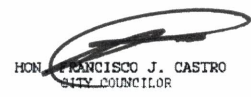

HON. EDMANUEL R. SELAY
CITY COUNCILOR


HON. VITORIANO M. ALDABA III
CITY COUNCILOR

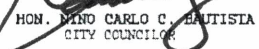

HON. THERESSE CHERYL B. OPI
CITY COUNCILOR

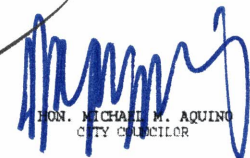

HON. RICARDO F. DOMINGO
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. MINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

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After the amendments have been acted upon, the proposed ordinance or resolution shall be voted on Second Reading.

SECTION 47. - Third Reading - An ordinance approved on Second Reading shall be included in the Calendar for Third Reading.

No ordinance shall be approved unless it has passed three (3) readings and copies thereof in its final form have been distributed to the members at least two (2) days before its passage, except when the City Mayor or the Sanggunian certifies to the necessity of its immediate enactment to meet a public calamity or emergency. Upon the Third Reading of an ordinance, no amendment thereto shall be allowed, and the vote thereon shall be taken immediately and ayes and nays entered in the minutes.

A resolution need not go through Third Reading for its final consideration unless decided otherwise by a majority of all Sanggunian Members.

SECTION 48. - Majority Requirement - No ordinance or resolution shall be passed unless approved by a Majority of the Members present, there being quorum. Any ordinance or resolution authorizing or directing the payment of money or creating liability, shall require the affirmative vote of a Majority of all the Sanggunian Members for its passage.

SECTION 49. - All ordinances and resolutions enacted or adopted by the Sanggunian shall be signed by the individual members of the Sanggunian who voted for its approval, and shall be certified by the Secretary, to be attested by the Presiding Officer, and approved by the City Mayor.

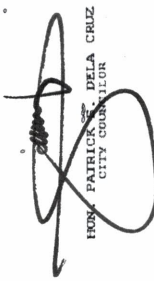
SECTION 50. - Approval by the City Mayor - Every ordinance or resolution passed by the Sanggunian shall be forwarded to the City Mayor for approval. The City Mayor shall affix his initials on each and every page of the ordinance or resolution and the word "Approved" shall appear with his signature on the last page thereof.

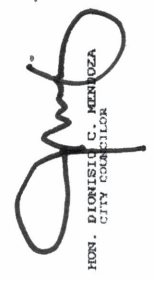
Within ten (10) days after receipt of the ordinance or resolution, the City Mayor shall return the said ordinance or resolution to the Sanggunian with either his approval or his veto. If he does not return it within that time, the ordinance or resolution shall be deemed approved.

SECTION 51. -Veto power of the City Mayor - The City Mayor may veto any ordinance or resolution on the ground that it would be prejudicial to the public welfare, and particularly stating his reasons therefore in writing.

The City Mayor shall have the power to veto any particular item or items of an appropriation ordinance, or of an ordinance or resolution directing the payment of money or creating liability. In such case, the veto shall not affect the item/s which is/are not objected to. The Vetoed item/s shall not have effect unless the Sanggunian overrides the veto in the manner hereunder provided; otherwise, the item/s in the appropriation ordinance of the previous year corresponding to those vetoed shall be deemed reenacted.

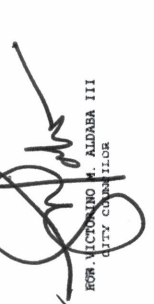
The Sanggunian may override the veto of the City Mayor by a *two-third (2/3) votes of all its members (9 members)*, thereby making the ordinance or resolution effective. The City Mayor may veto an ordinance or resolution only once.


HON. PATRICK M. DELA CRUZ
CITY COUNCILOR



HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS M. SAN DIEGO
CITY COUNCILOR


HON. EMMANUEL N. SAGAY
CITY COUNCILOR

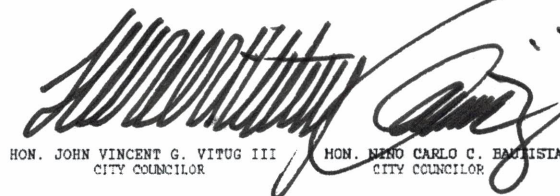

HON. VICTORIANO M. ALDAMA III
CITY COUNCILOR



HON. TERESE CHERYL B. OPE
CITY COUNCILOR


HON. EDGARDO F. DOMINGO
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

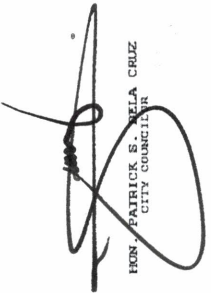

HON. NENO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL A. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

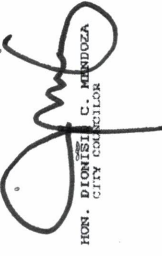
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SECTION 52. - Reconsideration - When a report, motion, resolution or proposed ordinance has been adopted or lost, within the next Regular Session only a member who voted with the prevailing side shall be entitled to present a motion for reconsideration on succeeding session. Provided, however, that a member who voted with the minority may present a motion for reconsideration, if seconded by a member from the prevailing side. Such motion shall take precedence after the disposal of a pending question over all other questions, except a motion to adjourn. Any member who abstains from voting shall have no right to ask for reconsideration.



HON. PATRICK S. DELA CRUZ
CITY COUNCILOR

SECTION 53. - Effectivity of Enactments - Unless otherwise stated in the ordinance or resolution, the same shall take effect after the lapse of ten (10) days from the date copy thereof is posted in a bulletin board at the entrance of the City Hall and in at least two (2) other conspicuous places, such as the public market, church or chapel.



HON. DIONISIO C. MENDOZA
CITY COUNCILOR

**RULE XIV
DECORUM AND DEBATE**

SECTION 54. - Manner of Addressing the Chair - When a member desires to speak, he shall rise or raise his hand and respectfully address the Chair, "Mr. Chairman" or "Mr. Presiding Officer". The member who obtained the floor shall address all his remarks to the "Chair".



HON. DENNIS D. SAN DIEGO
CITY COUNCILOR

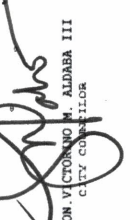
SECTION 55. - Sponsor to Open and Close Debate - The member reporting a measure from a committee or delivering the sponsorship speech of a proposed legislation may open and close the debate.



HON. EMMANUEL R. SACAY
CITY COUNCILOR

SECTION 56. - Decorum to Open and Close Debate - After three (3) have spoken in favor and two (2) against a question, or only one (1) speech shall have been delivered and none against, a motion to close the debate shall be in order. If said motion is approved, the Sanggunian shall proceed to consider amendments to the question. Remarks on each amendment by any member shall not exceed five (5) minutes.

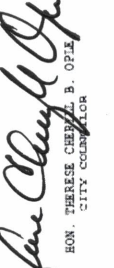
The Sanggunian, may, by majority vote of the members present, close debate on any question, upon motion for the previous question and proceed to vote on the main question without a debate. This does not, however, preclude further amendment should it be decided.



HON. VICTORINO M. ALDERA III
CITY COUNCILOR

After a general debate is closed, the amendments disposing of the main measure shall be voted upon final approval.

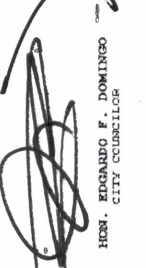
SECTION 57. - Recognition of a Member to Speak - During debates, a member shall confine himself to the question before the body and shall avoid personalities. He shall observe proper decorum during the entire proceedings.



HON. TERESE CHERYL B. OPLE
CITY COUNCILOR

In referring to another member, the latter shall always be referred to by his official title or "as the member who spoke last" or "the gentleman from...".

For the purpose of obtaining the floor, a member shall rise and then address the Presiding Officer, "Mr. Chairman" or "Mr. Presiding Officer". The member can do so only after a member has yielded the floor.



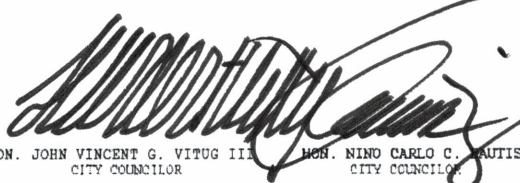
HON. EDGARDO F. DOMINGO
CITY COUNCILOR



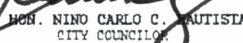
HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR



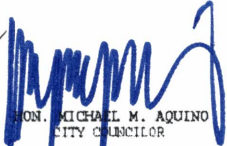
HON. FRANCISCO J. CASTRO
CITY COUNCILOR



HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR



HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR



HON. MICHAEL M. AQUINO
CITY COUNCILOR



HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

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The Presiding Officer shall be the only authority to recognize any member by announcing the latter's name as a sign of recognition to the floor.

SECTION 58. - Conduct during Session - During sessions of the Sanggunian, the members shall observe proper decorum. They shall remain in their seat during roll call or when the vote is being taken and no one shall pass between a member who has the floor and the chair and while the Presiding Officer is addressing the Sanggunian, no member shall walk out of or across the session hall.

Any member who is permitted to go out of the session hall is obliged to return within ten (10) minutes.

SECTION 59. - Dress Code - To reflect sanctity and credence to parliamentary proceedings during each Sanggunian session, each and every member must be in proper attire befitting his status as a local legislator. To this effect, the following rules which shall govern:

- a. Each and every member is required to wear a long sleeve barong tagalog, polo barong or coat and tie, or jacket suit, with any formal pants during all Regular Sanggunian sessions.
- b. No other footwear shall be allowed in any session except for leather shoes which must be worn with a pair of socks, except for a lady councilor. Provided, however, that a member may wear other footwear for medical reasons.

**RULE XV
VOTING**

SECTION 60. - If the question is undebatable, or debate has been closed by order of the Sanggunian, the "Chair", immediately after stating the question, shall put the same to a vote, allowing only such time for the members to rise if they wish to state a motion of higher rank. Voting shall be done by voice, raising of hands, rising, or by roll call, unless a different method is prescribed by the Sanggunian for a particular question.

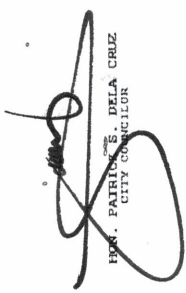
SECTION 61. - No member can vote on a question in which he or any member of his family, within the fourth degree of consanguinity or affinity, has a direct personal or pecuniary interest. This shall, however, preclude any member from voting for himself for any position within the Sanggunian.

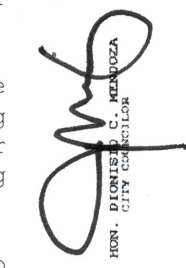
SECTION 62. - A member may change his vote only before the Chair announces the result of the voting; thereafter, a member may change his vote only by unanimous consent. A member who arrives late at the session/meeting shall be permitted to vote, provided the result of the voting has not yet been announced by the "Chair". Provided further, that in order not to make a mockery of this proceedings, the tardy member shall be required to demonstrate, upon motion of a fellow member who has cast his vote, to demonstrate that he clearly understands the matter put to vote.

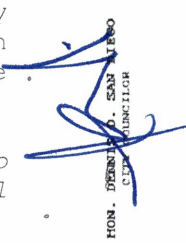
SECTION 63. - Any member who wishes to explain his vote may do so but not to exceed five (5) minutes. No member shall be compelled to vote and he may abstain.

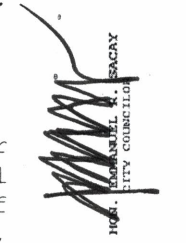
SECTION 64. - A tie vote shall mean that a motion, measure or proposal is defeated unless the "Chair" decides to break it.

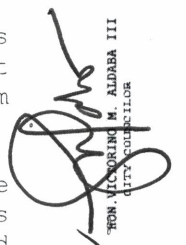
SECTION 65. - No motion or question except on the presence of a quorum shall be entertained during the voting.

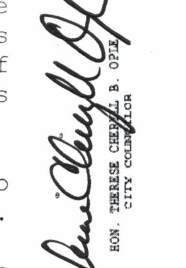

HON. PATRICIA S. DELA CRUZ
CITY COUNCILOR

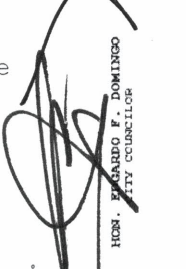

HON. DIONISIO C. MENDOZA
CITY COUNCILOR


HON. DENNIS D. SAN LINO
CITY COUNCILOR

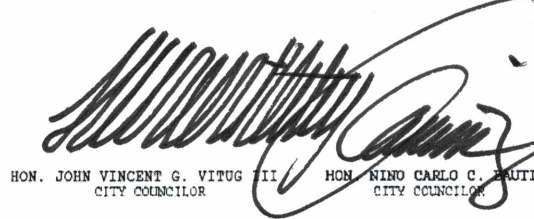

HON. EMMANUEL S. SAGAY
CITY COUNCILOR


HON. VICTORINO M. ALDORA III
CITY COUNCILOR

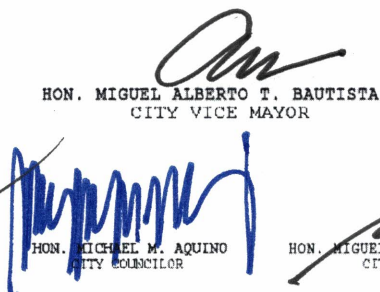

HON. TERESE CHERYL B. OPLE
CITY COUNCILOR


HON. EDUARDO F. DOMINGO
CITY COUNCILOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

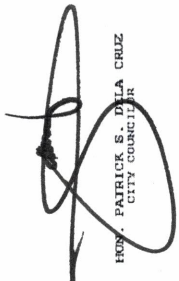
HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR

HON. MICHAEL M. AQUINO
CITY COUNCILOR

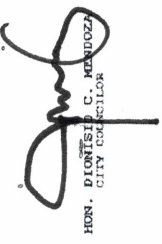

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

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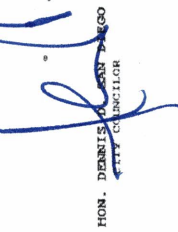

HON. PATRICK S. DELLA CRUZ
CITY COUNCILOR

**RULE XVI
DISCIPLINE AND DECLARATION OF OUT OF ORDER**

SECTION 66. - Any Member of the Sanggunian who shall fail to observe the rules as prescribed herein shall be declared out of order and if he has the floor, may be compelled to take his seat. In case of refusal to abide by the ruling of the Chair, the Sanggunian upon motion of any Member and duly seconded, may officially reprimand the erring Member which reprimand shall appear in the Minutes of the Session. The same punishment may be imposed for dereliction of duty, as when a Member refuses to attend the Session after a quorum is questioned.


HON. DIONISIO C. MENDOZA
CITY COUNCILOR

SECTION 67. - For other disorderly behavior and absences without justifiable cause for four (4) consecutive sessions, a Member may likewise be censured, reprimanded, or excluded from the session, suspended for not more than sixty (60) days, or expelled: Provided, that the penalty of suspension or expulsion shall require the concurrence of at least two-thirds (2/3) vote of all the Sanggunian Members (9 members): Provided, further, that a member convicted by final judgment to imprisonment of at least one (1) year for any crime involving moral turpitude shall be automatically expelled from the Sanggunian.


HON. DENNIS M. SISON
CITY COUNCILOR

**RULE XVII
SUMMONS AND APPEARANCE**

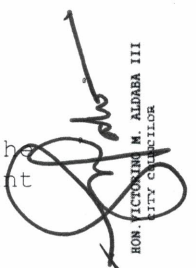
SECTION 68. - When any officer or employee of the City desires to be heard on any important question related with his department, he shall inform the Sanggunian in writing and the latter shall designate the date and hour for his appearance before it.


HON. MARCEL R. MACAY
CITY COUNCILOR

SECTION 69. - Any person, city government department head or employee who fails or refuse to comply with the summons or calls issued by the Sanggunian or any of its committee without justifiable cause or reason shall be subject to such penalty as may be provided by ordinance.

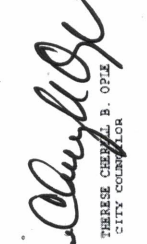
**RULE XVIII
APPLICATION OF ROBERT'S RULE OF ORDER**

SECTION 70. - In the absence or inadequacy of any provision of this Rules, the provision of the current Robert's Rule of Order, including relevant jurisprudence on the matter, shall apply in a supplementary character.


HON. VICTORINO M. ALDERA III
CITY COUNCILOR

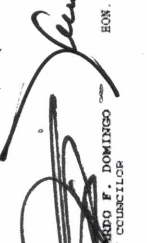
RULE XIX

SECTION 71. - The provisions of R.A. 7160 (The Local Government Code of 1991), including its Implementing Rules and Regulations shall govern in case of conflict with these Rules.


HON. TERESE CHERYL B. OPE
CITY COUNCILOR

**RULE XX
SUSPENSION OF RULES**


SECTION 72. - Any part of this Rules relating to the order of business, business procedure, and like procedural matters, may be suspended unanimously or by majority vote of all members present. Once the business for which rule has been suspended is dispose of, the suspension loses its effect and the rule becomes effective again


HON. EDUARDO F. DOMINGO
CITY COUNCILOR


HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

**RULE XXI
AMENDMENTS**

SECTION 73. - There shall be a mandatory revisiting of these rules six (6) months after it has taken effect to determine and ensure its effectiveness and conformity with the will of the majority of the members of the Sanggunian after which, no amendment shall be introduced and effected without the concurrence of 2/3 of all members of the Sanggunian.

**RULE XXII
DATE OF EFFECTIVITY**

SECTION 74. - These Rules shall take effect immediately upon approval.

**RULE XXIII
SEPARABILITY CLAUSE**

SECTION 75. - If, for any reason or reasons, any part or provision of these rules shall be held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

Let copies of this resolution be furnished His Honor, the City Mayor, the Honorable Members of the Sangguniang Panlungsod, all department heads and chiefs of offices of the city government, and all concerned for their information and guidance.

APPROVED.

HON. FRANCISCO J. CASTRO
City Councilor

HON. JOHN VINCENT G. VITUG III
City Councilor

HON. NINO CARLO C. BAUTISTA
City Councilor

HON. MICHAEL M. AQUINO
City Councilor

HON. MIGUEL CARLOS B. SOTO
City Councilor

HON. EDUARDO F. DOMINGO
City Councilor

HON. MIGUEL ALBERTO T. BAUTISTA
CITY VICE MAYOR

HON. FRANCISCO J. CASTRO
CITY COUNCILOR

HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR

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CITY COUNCILOR

HON. MICHAEL M. AQUINO
CITY COUNCILOR

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

HON. PATRICK S. DELA CRUZ
CITY COUNCILOR

HON. DIONISIO C. MENDOZA
CITY COUNCILOR

HON. TERRESE CHELL B. OPIE
CITY COUNCILOR

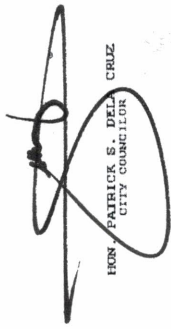
HON. MARQUEL R. SACAY
CITY COUNCILOR

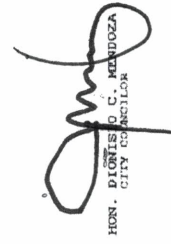
HON. VICTORINO M. ALDABA III
CITY COUNCILOR

HON. TERRESE CHELL B. OPIE
CITY COUNCILOR

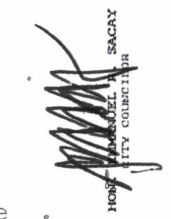
HON. EDUARDO F. DOMINGO
CITY COUNCILOR

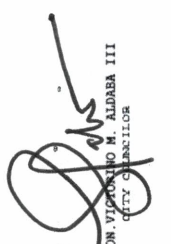
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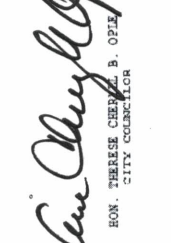

HON. PATRICK S. DELA CRUZ
CITY COUNCILOR



HON. DIONISIO C. MENDOZA
CITY COUNCILOR


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CITY COUNCILOR


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CITY COUNCILOR


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CITY COUNCILOR

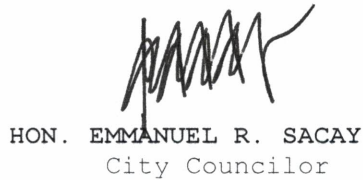

HON. THERESE CHERYL B. OPLE
CITY COUNCILOR

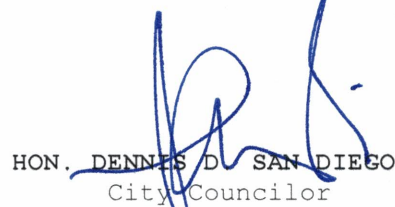

HON. EDUARDO F. DOMINGO
CITY COUNCILOR

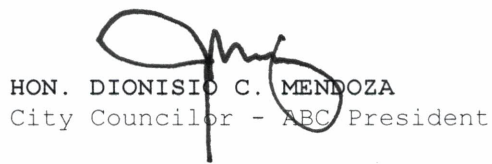

HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR

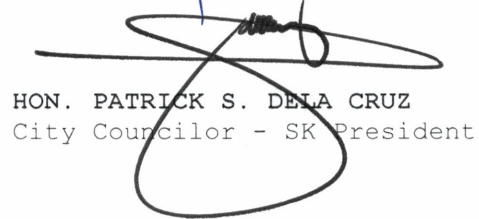

HON. THERESE CHERYL B. OPLE
City Councilor


HON. VICTORINO M. ALDABA III
City Councilor


HON. EMMANUEL R. SACAY
City Councilor


HON. DENNIS D. SAN DIEGO
City Councilor


HON. DIONISIO C. MENDOZA
City Councilor - ABC President


HON. PATRICK S. DELA CRUZ
City Councilor - SK President

I HEREBY CERTIFY that the foregoing City Resolution was approved by the Sangguniang Panlungsod.

MA. ROSALIE SP. CRUZ
Local Legislative Staff Officer V
Temporary Secretary to the Sangguniang Panlungsod

ATTESTED BY:

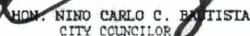

HON. MIGUEL ALBERTO T. BAUTISTA
City Vice Mayor - Presiding Officer

*absent

DhorieTrego*07052022


HON. FRANCISCO J. CASTRO
CITY COUNCILOR


HON. JOHN VINCENT G. VITUG III
CITY COUNCILOR


HON. NINO CARLO C. BAUTISTA
CITY COUNCILOR


HON. MICHAEL M. AQUINO
CITY COUNCILOR


HON. MIGUEL CARLOS B. SOTO
CITY COUNCILOR