



Republic of the Philippines
Province of Bulacan
CITY OF MALOLOS

CITY PLANNING AND DEVELOPMENT OFFICE
3rd Floor, City Hall, Bulihan
City of Malolos, Bulacan 3000
Philippines

Phone (044) 931-8888 Loc. 2305
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APPLICATION FOR LOCATIONAL CLEARANCE/CERTIFICATE OF ZONING COMPLIANCE

Application No. : _____ Official Receipt No. : _____
Date of Receipt : _____ Date Issued : _____
Date of Issuance: _____ Amount Paid : _____

| | | | |
|--|---|--|---------------|
| 1. Name of Applicant (Last, First, Middle) ✓ | | Address ✓ | Tel. No. ✓ |
| 2. Name of Corporation ✓ | | Address ✓ | Tel. No. ✓ |
| 3. Name of Authorized Representative | | Address | Tel. No. |
| 4. Project Type ✓ | 5. Project Nature () New Development () Other/Specify () Improvement _____ | | |
| 6. Project Location (No./Street/Barangay/City/Province) ✓ | | | |
| 7. Project Area (in square meters)/Building(s)/Improvement Lot Area: ✓ Floor Area: ✓ | | | |
| 8. Right Overland () Owner () Others/Specify () Lessee _____ | | 9. Project Tenure () Permanent () Temporary (Specify Year) _____ | |
| 10. Existing Land Use of Project Site () Residential () Industrial () Institutional () Other/Specify () Commercial _____ | | () Vacant/Idle () Agricultural (Specify Crops) _____ () Tenanted () Not Tenanted | |
| 11. Project Cost/Capitalization (in pesos, written in words and figures) ✓ | | | Php ✓ |
| 12. IS THE PROJECT APPLIED FOR THE SUBJECT OF WRITTEN NOTICE(S) FROM THIS OFFICE AND/OR ITS DEPUTIZED ZONING ADMINISTRATOR TO THE EFFECT REQUIRING FOR PRESENTATION OF LOCATIONAL CLEARANCE/CERTIFICATE OF ZONING COMPLIANCE (LC/CZC) OR TO APPLY LC/CZC? () Yes () No () If Yes, please answer the following: 12a. Name of Zoning Administrator who issued the Notice(s) 12b. Date(s) of Notice | | | |
| 13. Signature of Applicant ✓ | | 14. Signature of Authorized Representative ✓ | |

Republic of the Philippines)
_____)S.S.

SUBSCRIBED AND SWORN TO before me this _____ day of _____ in the
City of Malolos, Bulacan affiant exhibited to me his/her _____ Identification No. _____
issued at _____ issued on _____.

Doc. No.: _____
Page No.: _____
Book No.: _____

NOTARY PUBLIC

REQUIREMENTS FOR LOCATIONAL CLEARANCE

One (1) photocopy of the following:
(please bring originals for verification)

- Duly accomplished and notarized application form
- Transfer Certificate of Title (TCT)
If the applicant is not the registered owner:
 - Deed of Sale/Donation (duly notarized)
 - Contract to Sell/Contract of Lease (duly notarized)
 - Authorization to Occupy Land (duly notarized)
- Real Property Tax Declaration
- Current Real Estate Tax Receipt
- Survey Plan (Lot/Location Plan)*
- Perspective/Vicinity Map/Site Development Plan*
- Floor Plans*
- Bill of Materials/Cost Estimates*
- Barangay Permit to Construct
- Subdivision Homeowners Association Consent (if the project type is other than residential)
- Fee (Official Receipt)
- 1 long expandable envelope (brown)
* - duly signed and sealed by licensed and registered professionals

Additional Requirements (for Funeral Establishments, Poultry and Piggery, Manufacturing Projects and Special Uses):

- Vicinity Map (scale - 1:10,000; with landmarks 500 m. radius)
Site Development Plan (scale - 1:200)*
SDP must be duly signed and sealed by licensed and registered environmental planner – for poultry and piggery
- Complete Set of Plans (except Floor Plans)*
- Environmental Compliance Certificate or Certificate of Non-Coverage (ECC/CNC) from Department of Environment and Natural Resources (DENR)
- Written Consent/Affidavit of Non-Objection from all those whose properties is adjoining to the proposed site or Written Consent/Affidavit of Non-Objection from all members whose properties are adjoining the proposed site and the Homeowners Association
- Sangguniang Barangay Resolution/Ordinance Endorsing the Project
- Sangguniang Panlungsod Resolution/Ordinance Endorsing the Project
- Conversion Order (CO)/Exemption Clearance (EC) from Department of Agrarian Reform (DAR) - for poultry and piggery
- Site Clearance from City Health Officer/City Veterinarian on the suitability of location pursuant to Chapter IX of PD 856s IRR on Nuisance and Offensive Trade and Occupation - for poultry and piggery
- Description of Industry citing types and volume of raw materials/chemicals used, products manufactured or stored, average production output/capacity per day/week/month, industrial wastes and plans for pollution control, description of process flow or manufacturing processes, manpower requirements - for manufacturing projects

Verified by:

GRACE BERNADETTE P. CABASAL
Zoning Officer I

REMARKS:

Application No.: _____
Date of Receipt: _____
Date of Issuance: _____
Applicant : _____
Location : _____

REQUIREMENTS FOR LOCATIONAL CLEARANCE

(Base Stations of Cellular Mobile Telephone Service, Paging Service, Trunking Service, Wireless Local Loop Service and Other Wireless Communication Services)

One (1) photocopy of the following:
(please bring originals for verification)

- Duly accomplished and notarized application form
- Transfer Certificate of Title (TCT)
If the applicant is not the registered owner:
 - Deed of Sale/Donation (duly notarized)
 - Contract to Sell/Contract of Lease (duly notarized)
 - Authorization to Occupy Land (duly notarized)
- Real Property Tax Declaration
- Current Real Estate Tax Receipt
- Survey Plan (Lot/Location Plan)*
- Perspective/Vicinity Map (scale - 1:1,000; with landmarks - 200m. radius)/
Site Development Plan (minimum scale - 1:500)*
- Bill of Materials/Cost Estimates*
- Barangay Permit to Construct
- Special Power of Authority (SPA)/Authorization from the Owner, if applicant is other than the owner
- Fee (Official Receipt)
* - duly signed and sealed by licensed and registered professionals
- Complete Set of Plans*
- Environmental Compliance Certificate or Certificate of Non-Coverage (ECC/CNC) from Department of Environment and Natural Resources (DENR)
- Written Consent/Affidavit of Non-Objection from all those whose properties is adjoining to the proposed site of the base station and majority of actual occupants and owners of properties within a radial distance equivalent to the height of the proposed base station measured from its base or Written Consent/Affidavit of Non-Objection from all members whose properties are adjoining the proposed site of the base station and the Homeowners Association
- Sangguniang Barangay Resolution/Ordinance Endorsing the Base Station
- Sangguniang Panlungsod Resolution/Ordinance Endorsing the Base Station
- Radio Frequency Radiation Evaluation Report from Department of Health - Food and Drug Administration- Center for Device Regulation, Radiation and Research (DOH-FDA-CDRRHR)
- Provisional Authority (PA)/Certificate of Public Convenience and Necessity (CPCN)/Certificate of Registration to Provide Telecommunication Services which may Operate the Wireless Communication from National Telecommunication Commission (NTC)
- Height Clearance Permit from Department of Transportation and Communications - Civil Aviation Authority of the Philippines (DOTC-CAAP)
- Structural Design; signed and sealed by a duly licensed and registered structural engineer - if on top of existing structures
- 1 long expandable envelope (brown)

APPLICATION FORM WITH INCOMPLETE REQUIREMENTS / DOCUMENTATION WILL NOT BE ACCEPTED.

STRICTLY NO FOLLOW-UPS BY ANY CITY GOVERNMENT OF MALOLOS (CGM) EMPLOYEES.

Remarks:

