

OCCUPANCY PERMIT REQUIREMENTS

- FIRE SAFETY CERTIFICATE (Xerox copy)** - Chief of Local Fire Department Located at Maunlad Homes Subd., Mojon City of Malolos
- CERTIFICATE OF COMPLETION:** (Accomplished by the contractor if the construction Is under taken by the contractor)
 - Architectural/Structural* - signed & sealed by a duly licensed Architect / Civil Engr.
 - Electrical* - signed & sealed by a licensed Prof. Electrical Engineer / registered Prof. Electrical Engineer
 - Sanitary* - signed & sealed by licensed Sanitary Engineer / Master
 - Mechanical* - signed & Sealed by a licensed Prof. Mechanical Engr./ Mechanical Engr.
- AS-BUILT PLAN & SPECIFICATION** - signed & sealed by the designing Architect & Civil Engineer, Structural Engineer (for three (3) storey building & above), Sanitary Engr. / Master Plumber, Prof. Electrical Engineer, Mechanical Engineer
- Xerox copy of :**
 - Building Permit Sanitary Permit Electrical Permit Mechanical Permit
- Picture of the Building :** (Front & Rear, Left & Right Side, Inside View, Service Entrance Wiring)
- BARANGAY CLEARANCE** – Occupancy Permit
- Community Tax Receipt (CTC) & Valid I.D. :** Applicant/s Representative
- Tax Receipt** – xerox copy(current year)
- Other Requirments :**
 - Commercial & Industrial Building :
 - Environmental Compliance Cert. (ECC) Accessibility Plans (Batas Pambansa 344)
 - Cellsite & Telecommunication Tower :
 - Sanguniang Panlungsod & Barangay Resolution No Neighbor Certificate from Brgy. Council
 - Cert. from the office of Agrarian Reform Air Transportation Office (ATO) Clearance
 - Environmental Compliance Cert. (ECC) Health Clearance – Dept. of Health

Submitted by :

- Owner
- Representative :

Address: _____

Contact No. : _____

REMARKS :

For Inquiry :

- Ryan (044) 791 -1108

- *Provided Two (2) Long Folder & Two (2) Long Envelope*

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