

Republic of the Philippines  
Province of Bulacan  
City of Malolos

**OFFICE OF THE SANGGUNIANG PANLUNGSOD**

EXCERPT FROM THE MINUTES OF 43<sup>rd</sup> REGULAR SESSION OF THE SANGGUNIANG PANLUNGSOD OF MALOLOS HELD AT SESSION HALL (ANNEX), 5<sup>TH</sup> FLOOR, NEW BUILDING OF THE CITY GOVERNMENT OF MALOLOS ON MAY 08, 2023.

**MEMBERS PRESENT:**

HON. MIGUEL ALBERTO T. BAUTISTA	City Vice Mayor Presiding Officer City Councilor
HON. FRANCISCO J. CASTRO	"
HON. JOHN VINCENT G. VITUG III	"
HON. NINO CARLO C. BAUTISTA	"
HON. MICHAEL M. AQUINO	"
HON. MIGUEL CARLOS B. SOTO	"
HON. EDGARDO F. DOMINGO	"
HON. THERESE CHERYLL B. OPLE	"
HON. VICTORINO M. ALDABA III	"
HON. EMMANUEL R. SACAY	"
HON. DENNIS D. SAN DIEGO	"
HON. DIONISIO C. MENDOZA	ABC President
HON. PATRICK S. DELA CRUZ	SK President

ALL MEMBERS PRESENT:

**CITY ORDINANCE NO. 27-2023**

**AN ORDINANCE INSTITUTING AND IMPLEMENTING THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT IN ACCORDANCE WITH THE JOINT MEMORANDUM CIRCULAR NO. 2018-02 BY THE DEPARTMENT OF AGRICULTURE AND THE DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT RELATIVE TO THE NATIONAL GUIDELINES FOR THE REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT WITHIN THE TERRITORIAL JURISDICTION OF THE CITY OF MALOLOS.**

**SPONSORED BY: HON. MIGUEL ALBERTO T. BAUTISTA AND HON. MICHAEL M. AQUINO**

**WHEREAS**, Republic Act No. 10601, otherwise known as the "Agricultural and Fisheries Mechanization Law" was enacted into law on June 5, 2013;

**WHEREAS**, Section 19 of RA No. 10601 mandates all owners of agricultural and fishery machinery and equipment to register their agricultural and fishery machinery and equipment with the agriculture offices of municipal and city government units;

**WHEREAS**, pursuant to Section 19 of RA No. 10601, the Department of Agriculture (DA) and the Department of Interior and Local Government (DILG) issued Joint Memorandum Circular No. 2018-02 dated August 2, 2018 providing for the national guidelines on the registration of ownership of agricultural and fisheries machinery and equipment at the city and municipal local government units;

**WHEREAS**, the purpose of the Joint Memorandum Circular is to establish ownership and create a national database of machinery and equipment for planning and monitoring purposes, in accordance with Republic Act No. 10601;

**WHEREAS**, the registration of agricultural and fisheries machinery and equipment in the City of Malolos would ensure the quality and safety of agri-fisheries machineries and equipment as well as rational planning and programming of government investments and resources;

**WHEREAS**, the DA, DBM, DILG and CSC, pursuant to Section 29 of RA No. 10601 issued Joint Memorandum Circular No. 02, Series of 2020 mandating all LGUs to strengthen or create their Provincial, City and Municipal Agricultural Engineering Groups, separate from that of the CAO/MAO to undertake, among others the registration of agricultural and fisheries machinery and equipment.

HON. FRANCISCO J. CASTRO CITY COUNCILOR	HON. JOHN VINCENT G. VITUG III CITY COUNCILOR	HON. NINO CARLO C. BAUTISTA CITY COUNCILOR	HON. MIGUEL ALBERTO T. BAUTISTA CITY VICE MAYOR	HON. MICHAEL M. AQUINO CITY COUNCILOR	HON. MIGUEL CARLOS B. SOTO CITY COUNCILOR

HON. PATRICK S. DELA CRUZ  
CITY COUNCILOR

HON. DIONISIO C. MENDOZA  
CITY COUNCILOR

HON. DENNIS D. SAN DIEGO  
CITY COUNCILOR

HON. EMMANUEL R. SACAY  
CITY COUNCILOR

HON. VICTORINO M. ALDABA III  
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HON. THERESE CHERYLL B. OPLE  
CITY COUNCILOR

HON. EDGARDO F. DOMINGO  
CITY COUNCILOR

  
HON. PATRICK S. DELA CRUZ  
CITY COUNCILOR

**NOW THERE FORE, BE IT ENACTED BY THE SANGGUNIANG PANLUNGSOD IN SESSION DULY ASSEMBLED, THAT:**

**SECTION 1. - TITLE** - This Ordinance shall be referred as the MANDATORY REGISTRATION OF OWNERSHIP OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT in the City of Malolos.

  
HON. DIONISIO C. MENDOZA  
CITY COUNCILOR

**SECTION 2. - SCOPE/COVERAGE** - The ordinance shall cover a one-time registration of ownership of both new and currently used agricultural and fisheries machinery and equipment by any individual-owner, registered farmer-cooperatives and farmer associations, and private entities, which are registered by SEC, DTI, DOLE or CDA. The said agricultural and fisheries machinery and equipment are used for crop, livestock and fisheries production, harvesting, processing, storage, manufacture, preserving, transporting and distribution, research, extension and instruction which include, but are not limited to the list of agricultural and fisheries machinery and equipment enumerated in Annex A. Furthermore, agricultural and fisheries machinery and equipment owned and operated by government entities are likewise covered by with this registration.

HON. DENNIS D. SAN DIEGO  
CITY COUNCILOR

**SECTION 3. - DEFINITION OF TERMS** - For purposes of this Ordinance, the following terminologies are used and defined as follows:

- a) Agricultural and Fisheries Machinery - refers to machinery and equipment for the production, harvesting, processing, storage, manufacture, preserving, transporting and distribution of agricultural and fisheries products. These include, but not limited to, tractors and their attachments, power tillers, seeders, trans planters, windmills, harvesting machines, crop protection and maintenance equipment, irrigation equipment and accessories, greenhouses and other thermal conditioning equipment, livestock equipment, fishery equipment, slaughtering equipment, meat/fishery and crop processing equipment, post-harvest machines such as milling machines, dryers, threshers, grain and other strippers, agricultural transport machinery and storage facilities including cold storage, reefer vans, slaughter houses and fishing boats of three (3) gross tons or less. New agricultural and fishery machinery includes newly imported as well as one that has not been used since its date of manufacture.
- b) Processing Complexes - integrated system of equipment and facilities for processing of agricultural and fisheries products.

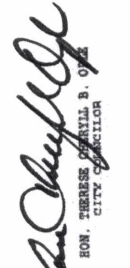
  
HON. ALEXANDER S. JAY  
CITY COUNCILOR

**SECTION 4. REGISTRY OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT** - The City Agriculture Office (CAO) shall maintain and update a registry of agricultural and fisheries machinery and equipment. This function shall be transferred to and assumed by the City Agricultural and Biosystems Engineering Office/Division the moment it will be created and fully operational pursuant to Section 29 of RA No. 10601 and Joint DA-DBM-CSC Memorandum Circular No. 02 Series of 2020, otherwise known as the "Implementing Guidelines on the Strengthening and Establishment of the Agricultural and Biosystems Engineering Groups of the Local Government Units".

HON. VICTORINO M. ALDABA III  
CITY COUNCILOR

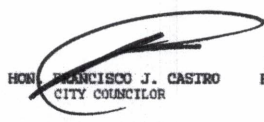
The CAO shall have : 1) trained Agricultural and Biosystems Engineer/s (ABE) to undertake the registration, and if in-case it does not have shall hire at least one ABE; 2) One QR printer.


The list of newly registered agricultural and fisheries machinery and equipment with complete information shall be uploaded monthly to the server of Philippine Center for Post Harvest Development and Mechanization-Agricultural and Fisheries Mechanization and Engineering Resource Network (PHilMech-AFMechERN). Likewise, this shall be submitted by the CAO quarterly to the Agricultural Engineering Division of the Provincial Agriculture Office (PAO) for consolidation. The consolidated report shall be endorsed to the Department of Agriculture-Regional Agricultural Engineering Division (RAED) copy furnished the Barangay Offices.

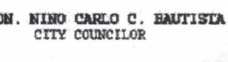
  
HON. TERESE DEWITT B. OZA  
CITY COUNCILOR

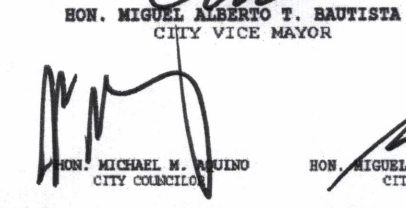
The machinery owner shall report to the Barangay Office when the machinery and equipment that are no longer operational so that these can be deleted from the registries of the CAO.


HON. EDUARDO F. DOMINGO  
CITY COUNCILOR


  
HON. FRANCISCO J. CASTRO  
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HON. JOHN VINCENT G. VITUG III  
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HON. NINO CARLO C. BAUTISTA  
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HON. MIGUEL ALBERTO T. BAUTISTA  
CITY VICE MAYOR

  
HON. MICHAEL M. AQUINO  
CITY COUNCILOR

  
HON. MIGUEL CARLOS B. SOTO  
CITY COUNCILOR

**SECTION 6. - REGISTRATION OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT PRESENTLY REGISTERED BY OTHER CONCERNED NATIONAL GOVERNMENT AGENCIES** - The registration of agricultural and fisheries machinery and equipment presently being undertaken by concerned government agencies, such as by the Bureau of Fisheries and Aquatic Resources (BFAR) for fishing boats; Philippine Coconut Authority (PCA) on oil mills and other concerned national government agencies shall be included in the registry of agricultural and fisheries machinery and equipment of the city.

**SECTION 7. - GENERAL GUIDELINES FOR THE ISSUANCE OF CERTIFICATE OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT REGISTRATION (CAFMER)** - The owner/user of agricultural and fisheries machinery and equipment shall submit to the Agricultural Engineering Division of CAO the following documents:

- a. Certificate of Location/Address of the owner of Agricultural and Fisheries Machinery/Equipment from the Barangay Office;
- b. Duly accomplished prescribed Registration Application Form as per Annex B; and
- c. Any evidence of acquisition/ownership of agricultural and fisheries machinery and equipment such as: Delivery Receipt (DR), Sales Invoice (SI), Official Receipt (OR) or Deed of Donations, Memorandum of Agreement (MOA) or Memorandum of Understanding (MOU). In cases that these documents are not available, the barangay office where the owner resides shall execute an affidavit attesting to the lawful ownership of the machinery or equipment.

The Agricultural Engineering Division/ABE of CAO shall verify and evaluate the submitted documents. Upon finding that the owner of the machinery/equipment has complied with all the documentary requirements and has paid the registration fee, the CAO shall process and recommend the issuance of CAFMER (Annex C) for approval by the City Mayor or his duly representative.

The registration sticker shall be issued by the CAO after the application form has been approved. The CAO shall keep a copy of the approved CAFMER and ensure that the registration is uploaded to the PHilMech-AFMeChERN.

The data of the registered agricultural and fisheries machinery and equipment will be linked to the PHilMech-AFMeChERN server upon registration.

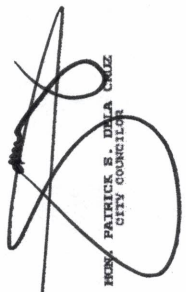
**SECTION 8. - PROCEDURE IN CASE OF AMENDMENT TO THE CERTIFICATE OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT REGISTRATION (CAFMER)** - The Office of the City Mayor shall issue a Certificate of Clearance and an amended CAFMER in the following instances:

- a. Transfer of Ownership of the agricultural and fisheries machinery and equipment. The documents stated in the preceding section, the Original CAFMER and Certificate of Clearance shall be required in the application for an amended CAFMER; and
- b. Transfer of Location to another city/municipality - A new registration form shall be secured which shall be approved by the city where the owner has transferred.

The Office of the City Mayor shall issue a Certificate of Clearance to the owner for submission to the city/municipality where the owner has transferred within 30 days. The portion in the application form which states "For Deletion/Cancellation of Agricultural and Fisheries Machinery and Equipment Registration" should be filled up.

The CAO of the city of origin shall delete the agricultural and fisheries machinery and equipment in the list of registration of such machinery and equipment in the city. Likewise, the machinery owner shall report to the CAO on any non-serviceable machinery and equipment so that these can be deleted from the registries of CAO. The issuance of the amended CAFMER will require the owner to undergo another registration process. Thus, the owner will pay the registration fee as provided for in this Ordinance.

In the event that such machinery and equipment are involved in any criminal or civil case regarding question of ownership as reported by the Barangay Officials, no Certificate of Clearance shall be issued by the CAO.

  
HON. PATRICK S. DELA CRUZ  
CITY COUNCILOR

  
HON. DIONISIO C. MENDOZA  
CITY COUNCILOR

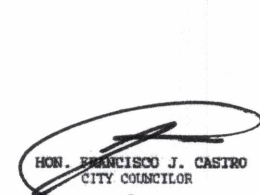
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HON. MARCELO S. ENCAY  
CITY COUNCILOR

HON. FRANCISCO M. ALDABA III  
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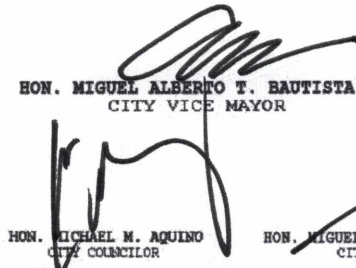
  
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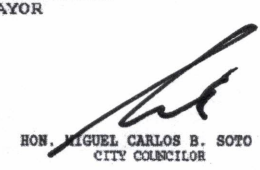
  
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HON. MIGUEL CARLOS B. SOTO  
CITY COUNCILOR

**SECTION 9. - REGISTRATION FEES** - The registration fees of agricultural and fisheries machinery and equipment shall be based on the number of units present in the city. (See Table 1 below)

The machineries and equipment were subdivided into two major categories depending on being on power operated or not.

**1<sup>st</sup> Category (Powered Machineries/Equipment)** - this category is subdivided into three (3) minor categories:

- a. Small Machineries/Equipment - 10 hp (13.4 kW) and below, e.g (brush cutter, pump and engine sets);
- b. Medium Machineries/Equipment - 10 hp (13.4 kW) < 20 hp (26.81 kW), e.g (rice thresher, millers);
- c. Large Machineries/Equipment - 20 hp (26.81 kW) and above, e.g (mechanical dryers, four wheel tractors).

**2<sup>nd</sup> Category (Non Powered Implements/Equipment such as plowing equipment, mechanical weeders, furrower, drum seeders, seed drills, etc.)** - this category is subdivided into two (2) minor categories:

- a. Large Non Powered Equipment and Implements - such as those implements attached to Four Wheel Tractors like Trailers, Rotary Tillers, Disc and Moldboard Plow; and
- b. Small Non Powered Equipment and Implements - such as those implements attached to hand tractors, and other small non powered equipment like Knapsack sprayers and Drum Seeders.

Table 1: Agricultural and Fisheries Machinery category and registration fee based on the number of units present in the city.

Category				Registration Fee (Php)	
<u>Powered Machinery/Equipment</u>	No. of	<u>Non Powered Implements/Equipment</u>	No. of Units		
a. 10 hp and below	148	a. Large Non Powered Implements (including implementing of our four wheel tractors)	Unaccounted		Php 200.00
b. 10 hp < 20 hp	15				Php 300.00
c. 20 hp and above	18				Php 600.00
		b. Small Non Powered Implements (including attachments of hand tractors)	Unaccounted		Php 100.00
Total					

The agricultural and fishery machineries and equipment owned by cooperatives duly registered under R.A. No. 6810 (Magna Carta for Countryside and Barangay Business Enterprises (Kalakalan 2000) and R.A. No. 6938 (Cooperative Code of the Philippines) shall be exempted from payment of registration fees pursuant to Section 133 of the Local Government Code of the Philippines.

**SECTION 10. - INCENTIVES FOR THE REGISTRATION OF AGRICULTURAL AND FISHERIES MACHINERY AND EQUIPMENT:**

- a. Registration may be used in the availment of government incentives/subsidies;
- b. Registered machinery may be used as loan collateral;
- c. Registration will facilitate the location of lost agricultural and fisheries machinery units;
- d. Availment of Common Service Facilities (CSF) services in the city; and
- e. Provision of insurance (e.g. Registry System for Basic Sectors in Agriculture) for registered agricultural and fisheries machinery and equipment.

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 CITY COUNCILOR

HON. EDUARDO F. DOMINGO  
 CITY COUNCILOR

The CAO shall coordinate with the Philippine Crop Insurance (PCIC) for the most appropriate insurance package for agricultural and fisheries implements, in reference to the Registry System for Basic Sectors in Agriculture (RSBSA) of the DA-ICTS.

**SECTION 11. - PUBLIC INFORMATION CAMPAIGN** - The CAO in collaboration with the City Information Office and Barangay Councils shall undertake information campaign on the implementation of the registration of ownership of agricultural and fishery machinery and equipment;

**SECTION 12. - FUNDING** - Funding for the implementation of the registration of agricultural and fisheries machinery and equipment which include the hiring of ABEs, purchase of registration equipment (QR Printer, etc.) and other activities on the registration of ownership of agricultural and fishery machinery and equipment shall be incorporated in the annual work and financial plan of the City Government of Malolos.

**SECTION 13. - REPEALING CLAUSE** - All existing ordinances, rules and regulations, as well as orders inconsistent herewith are hereby repealed or modified accordingly.

**SECTION 14. - SEPARABILITY CLAUSE** - Should any of these clauses or parts of this Ordinance be declared unconstitutional by any court of competent jurisdiction, all other remaining portions not so declared shall remain valid and effective.

**SECTION 15. - EFFECTIVITY CLAUSE** - This Ordinance shall take effect immediately upon approval.

APPROVED.

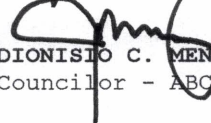
  
HON. FRANCISCO J. CASTRO  
City Councilor

\*\*HON. NINO CARLO C. BAUTISTA  
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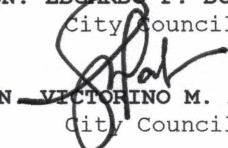
  
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City Councilor - ABC President

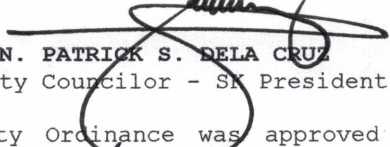
  
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HON. DENNIS D. SAN DIEGO  
City Councilor

  
HON. PATRICK S. DELA CRUZ  
City Councilor - SK President

I HEREBY CERTIFY that the foregoing City Ordinance was approved by the Sangguniang Panlungsod.

MA. ROSALIE SP. CRUZ  
Local Legislative Staff Officer V  
Temporary Secretary to the Sangguniang Panlungsod

ATTESTED BY:

  
HON. MIGUEL ALBERTO T. BAUTISTA  
City Vice Mayor - Presiding Officer

APPROVED/DISAPPROVED:

MAY 18 2023  
Date of Approval:

  
ATTY. CHRISTIAN B. SOTIVIDAD

\*absent  
\*\*not favor

DhorieTrego\*05082023